

**Cameron Estates Community Services District Minutes**  
**Regular Meeting: Thursday, July 16, 2020, 7:00 p.m.**  
**5030 Sleepy Hollow Road, Cameron Park**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Angela Johnson, Director Lynn Kissel, Director James Sholl, Director Joshua Clark.  
**President Doris Miller called the meeting to order at 7:00 p.m. General Manager Karen Moonitz took roll call. President Doris Miller, Vice President Angela Johnson, Director Lynn Kissel, Director James Sholl and Director Joshua Clark were in attendance. Resident and NEIGH member Kelly Porte arrived at 7:03. General Manager recorded the minutes.**
  
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action  
**General Manager stated: Before Approval of the Agenda, there is a change in the Agenda; Item 8) SDRMA 2020 Board of Directors Elections is being removed from this meeting's Agenda because they didn't send any election materials. Director Kissel moved to approve the Agenda as changed. Director Clark seconded. All voted aye.**
  
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
  - a. **Approval of Minutes:** Regular meeting May 21, 2020,  
*Attachment: Minutes - May 21, 2020*
  - b. **Financial Reports:** accepted as presented from County for May 31, 2020  
*Attachments: Revenue and Expenditure Report; General Ledger, May 31, 2020*
  - c. **Approval of Bills:** May 22, 24, 29, June 16, 24, 30, July 16, 2020  
*Attachments: Vouchers: May 22, 24, 29, June 16, 24, 30, July 16, 2020*
  - d. **Payment of Share of Net Operating Expenses for LAFCO: \$162.16**  
*Attachment: Payment Authorization Form 2020-2021*
  - e. **LAFCO Final Budget for Fiscal Year 2020-21**  
*Attachment: LAFCO Final Budget Fiscal Year 2020-21*Board Discussion/Board Action  
**President Miller motioned to approve the Consent Calendar as submitted. Director Kissel seconded. All voted aye.**
  
4. **Open Public Forum**  
The Public has the opportunity to comment on subject matter relevant to CECS D business.  
**No Public Comment.**
  
5. **Cautionary Signs Requested by NEIGH at Gates**  
The Neighbors Engaged in Good Horsemanship (NEIGH) group will present signs to the Board they would like to donate and place at all three gate entrances.  
*Attachment: Cautionary sign example.*  
Board Discussion/Public Comment/Board Action  
**NEIGH member Kelly Porte presented the three signs the NEIGH group made and purchased and offered to donate to the Board and District to put up at the three gates. The signs ask motorists to please slow down for people, pets and wildlife, with pictures of an equestrian, wildlife and bicyclist. She added extras could be made for purchase at \$20 each. She and the Board discussed where they would like them placed. Director Clark offered to help her and one of the other NEIGH group members install the signs in front of the 3 sets of gates and made plans to meet to install them. Director Sholl motioned to approve the installation of the three signs at the three gate locations to be determined by a couple of Board members and Kelly. Director Johnson seconded. All voted aye.**

6. **Public Hearing: Special Tax Resolution 2020-04 Collection of Special Taxes (Direct Charges) for Fiscal Year 2020-2021**

A public hearing is being held for the purpose of adopting a resolution for the collection of the special taxes (direct charges) within the District for road improvements, maintenance and other operating expenses of the district, and for El Dorado County to collect these special taxes on the fiscal year 2020-2021 tax roll.

*Attachment: Special Tax Resolution 2020-04*

Board Discussion/Public Comment/Board Action

**President Miller motioned to adopt Resolution 2020-04 Collection of Special Tax. Director Johnson seconded. All voted aye.**

7. **Public Hearing: Resolution 2020-05 Final Budget for Fiscal Year 2020-2021**

The CECSD Board is holding a public hearing for the presentation of Resolution 2020-05 and the Final Budget for fiscal year 2020-2021.

*Attachments: Resolution 2020-05, 2020-21 Final Budget with 2019-20 Budget Comparisons & Actuals*

Board Discussion/Public Comment/Board Action

**President Miller motioned to Adopt Resolution 2020-05 Adoption of Final Budget for Fiscal Year 2020-2021. Director Kissel seconded. All voted aye.**

8. **SDRMA 2020 Board of Directors Elections**

The Board will consider and vote for up to 3 candidates on the ballot for SDRMA's board of directors.

*Attachment: Election ballot instructions, ballot, candidate statements,*

Board Discussion/Public Comment/ Board Action

**\*\*\*Removed from this Board Meeting Agenda\*\*\***

9. **CECSD 2020-21 Road Matters and Roadwork**

a) The Road Chair will update the Board on the work that was done in June and July by Joe Vicini Inc.

*Attachment: Final Report*

Board Discussion/Public Comment/Board Action

**Road Chair Director Johnson, Committee member Director Clark and Vicini supervisor, Jim Wilson have reviewed the Road Work done by Joe Vicini, Inc. The road work is almost complete, they will finish the job on 7/17/20, by asphaltting the area over the culvert. There was a significant delay as EID was slow to respond (it took them 9 business days) to the requests of Vicini to fix their main water pipe that was found to be installed incorrectly over culvert #3 on Lariat Road. The Road Committee and Board are very impressed with the work completed by Vicini and their professionalism. Director Shall noted the need for delineators at culvert 3, as the shoulders there are wider, to warn motorists to stay away from the shoulders. President Miller motioned to have the General Manager submit the payment to Joe Vicini, Inc., for \$112,262. Director Kissel seconded. All voted aye.**

b) The Road Committee seeks discussion and approval for putting No Trespass Signs up at every entrance.

*Attachment: Signage example*

Board Discussion/Public Comment/Board Action

**The Board discussed placing No Trespass/Private Road signs at all the gates and on Deer Creek Road before the EID Treatment Plant gate, and where to place them. All agreed it would be a good idea to ask the handyman to install the signs before all the gates. Director Johnson moved to purchase eight No Trespass/Private Road signs. President Miller seconded. All voted aye.**

c) The Road Committee seeks discussion on possible crack sealing and striping projects for October; and possible road work projects for 2020/2021.

*Attachment: Approximate Costs Sheet; Road Work Expenditures 2010-2020*

Board Discussion/Public Comment/Board Action

**Road Chairman Director Johnson presented to the Board that some roads that could benefit from crack sealing this year. Director Johnson explained that crack sealing to preserve the better roads, like portions of Flying C Road, would be good to do in October, based on information she gathered that crack sealing is best done in fall weather because the material used will expand and contract after placement and the cooler temperatures in the fall will allow for the material to harden better. The Directors discussed different roads that need the crack sealing and striping. Director Clark added that**

shoulder backing projects need to be done as well throughout the District to preserve all the roads. The Directors also discussed major projects that could be done next year. They deliberated the need to crack seal the good roads this year and the need to consider holding some of the road monies back to repair a bigger project next year. They discussed a couple of possible projects, such as McNeil Road or Cameron Road, that could be done next year. All agreed to look at possible bigger projects for next year. The Road Committee decided they will get a bid for crack sealing the neediest roads and striping the rest of the roads to present to the Board in September. No Motion. No Action.

#### **10. Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

##### **a. Directors Reports**

**President Miller said that a resident found the Lariat Road sign and she picked it up and has it for the handyman to put it back on. Director Sholl reported a stop sign at McNeil Road was damaged and needs a new pole. Director Sholl reported that he is thinking of resigning at the end of the month.**

##### **b. General Manager's Report**

**General Manager thanked the Road Committee for spending so much time on getting the 2020 Road Work Project completed so well. They spent A Lot of time, especially Director Johnson, reviewing the scope of work and the condition of the roads with Jim Wilson (Vicini) before and during the project and the roads look wonderful as a result! Awesome job Directors Johnson and Clark!! The General Manager also reported to the Board that the cypress trees in front of the stone pillars before the Strolling Hills gates were heavily cut back by our handyman Isaias, so that the Cameron Estates letters could be seen better. He will do more trimming next spring. Isaias is finished with repairing the railings before the gates. The General Manager has a call in to Andrey (Capitol Iron), to give us an estimate to repair or replace the bridge railing on Cameron Road. She asked the Directors to send any projects they can think of to her to give to Isaias. Finally, General Manager Moonitz reported that she was contacted by the Project Manager of California Reforestation, who was hired by PG&E to oversee the tagging of trees encroaching the entire length of PG&E power lines. He called to notify us of a huge project PG&E is starting called "Gold Hill Transmission Line Number 1 Reliability Project". He explained their company is sending out workers to tag trees to be removed or trimmed way back to allow for an 80' clearance of trees around the power lines. They started in May and are hanging pink tags on the offending trees and sending 'Notice of Tree Work' to several residents in CE. The area possibly affecting us (we will notice the most) follows Durock Road North east side of the estates (the Freedom Church property), to the south west end by the gates by the Mini Storage and continues west. He named several residents whose trees will be trimmed or removed and said some are already upset and contesting it. His company will hire the company to trim and remove the trees and oversee the project, but if residents want to contest the trees being removed, they will need to call PG&E.**

**Adjournment: 8:57 p.m.**

**Next Regular Board Meeting: September 17, 2020**