

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, July 18, 2019, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Multi-Purpose Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Lynn Kissel, Director James Sholl, Director Joshua Clark, Director James Bergsten.
President Doris Miller called the meeting to order at 7:00 p.m. General Manager, Karen Moonitz took roll call. President Doris Miller, Vice President Lynn Kissel, Director James Sholl, Director James Bergsten, Director Joshua Clark, were in attendance. One resident was present. General Manager recorded the minutes

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director James Sholl motioned to approve the Agenda as submitted. Director James Bergsten seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting May 16, 2019, Special Meeting June 17, 2019
Attachment: Minutes- May 16, 2019 and June 17, 2019
 - b. **Financial Reports:** accepted as presented from County for May 31, 2019
Attachments: Revenue and Expenditure Report; General Ledger, May 31, 2019
 - c. **Approval of Bills:** May 16, May 28, May 29, June 17, 26, July 9
Attachments: Vouchers: May 16, May 28, May 29, June 17, 26, July 9
 - d. **Payment of Share of Net Operating Expenses for LAFCO: \$167.86**
*Attachment: Payment Authorization Form 2019-2020*Board Discussion/Board Action
Director Lynn Kissel motioned to approve the Consent Calendar. Director Joshua Clark seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
A member of the public stated that he thought the District violated the Government code regarding Ballot Measure H with the wording of the Fact Sheet and newsletters from August - November. The General Manager was directed to seek legal counsel regarding this and to confirm that the District did not violate the Government code.

5. **Public Hearing: Special Tax Resolution 2019-04 Collection of Special Taxes (Direct Charges) for Fiscal Year 2019-2020**
A public hearing is being held for the purpose of adopting a resolution for the collection of the special taxes (direct charges) within the District for road improvements, maintenance and other operating expenses of the district, and for El Dorado County to collect these special taxes on the fiscal year 2019-2020 tax roll.
Attachment: Special Tax Resolution 2019-04
Board Discussion/Public Comment/Board Action
Director Sholl made a motion to adopt Resolution 2019-04 for the Collection of the Special Tax. President Doris Miller seconded. All voted aye.

6. **Public Hearing: Resolution 2018-05 Final Budget for Fiscal Year 2019-2020**

The CECSO Board is holding a public hearing for the presentation of Resolution and final budget for fiscal year 2019-2020.

Attachments: Resolution 2018-05, 2019-20 Final Budget with 2018-19 Budget Comparisons & Actuals
Board Discussion/Public Comment/Board Action

Director Joshua Clark motioned to adopt Resolution 2019-05 Final Budget for Fiscal Year 2019-2020. Director James Sholl seconded. All voted aye.

7. **SDRMA 2019 Board of Directors Elections**

The Board will consider and vote for up to 3 candidates on the ballot for SDRMA's board of directors.

Attachment: Election ballot instructions, ballot, candidate statements,
Board Discussion/Public Comment/ Board Action

The Board discussed the different candidates for the SDRMA Board of Directors and their qualifications. President Miller motioned to vote for the following 3 people on the SDRMA Board of Directors 1) Sandy Seifert-Raffelson 2) Bob Swan and 3) Jesse D. Claypool. Director James Sholl seconded. All voted aye.

8. **CSDA Board of Directors Election 2019 Mail Ballot**

The Board will consider and vote for a representative to the CSDA Board of Directors - Seat B.

Attachment: Candidate statements, ballot
Board Discussion/Public Comment/Board Action

The Board discussed the candidates for the CSDA Board of Directors – Seat B. All agreed Ginger Root should continue as a Board Member. President Doris Miller motioned to vote for Ginger Root for the CSDA Board of Directors for 2019 mail ballot. Director Lynn Kissel seconded. All voted aye.

9. **CECSO 2019-20 Road Matters and Roadwork**

The Board will discuss road work in 2019-2020. General Manager seeks Board approval to contract for the repair of the sink hole on Cameron Road up to \$60,000 with approval of the Board President and Road Chairman.

Attachment: None
Board Discussion/Public Comment/Board Action

Director James Sholl reported that the work on Flying C Road is 95% complete. Veerkamp should finish the work in a week or two. As for the sink hole located on Cameron Road, Jim Fisher, the engineer from R.E.Y. will document the pipe locations that EID marked and get the report to us in the next week or so. Director Sholl wants to survey other roads, such as Highcrest Road and Cameron Road that have some very bad potholes that developed after all the rains, to see if we might be able to fix those this year. The Directors discussed the amount that could be necessary to fix the sink hole. Director Kissel motioned to authorize approval of a contract for the repair of the sink hole on Cameron Road up to \$60,000, with approval of the Board President and Road Chairman. Director Bergsten seconded. All voted aye.

10. **Sonitrol Gate Cameras**

The Board will discuss the current Sonitrol cameras at the gates and possible upgrades.

Attachment: None
Board Discussion/Public Comment/Board Action

General Manager explained that the cameras, at 12 years old, are nearing the end of their life. They rely on dsl connection to record and store the footage, dsl goes down a lot, and there are several weak points in the current system that can and are failing. Parts are no longer available, and technical support is becoming harder to get. Reviewing the footage is very time consuming and the resolution is very poor as well. The Board discussed other options for where to get cameras and companies who could supply and maintain cameras at the gates. Director Kissel reminded the Directors that he tried to find other companies to supply and service the cameras and he could not find anyone who would do it. Director Kissel agreed to go with the General Manager and meet the representative from Sonitrol to discuss other camera options that will work better for the District and bring the information back to the Board. No motion. No action.

11. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports:

1) Director Sholl commented on UPS, FEDEX, Garbage, USPS drivers are driving way too fast in the District. He suggested to write a letter to those companies to ask them to slow down or come up with signs to ask people to slow down.

2) Director Clark talked with Cameron Park CSD General Manager about their amendment to include vacant lots as well as inhabited lots in their ordinance weed and rubbish abatement, and how they plan to enforce it. She is willing to meet with him and Cameron Park Fire Department to talk about how the Cameron Estates District might be included in on that. He explained that the Fire Department trains volunteers to inspect properties and report ones that don't comply. President Miller offered to go with Director Clark to talk to them. The Directors asked to put this item on the next Agenda to discuss it further.

3) Director Bergsten asked to get a T sign (intersection alert) to put up at Strolling Hills and Cameron Road. He will go to the District shed to look for one. If not we will order one.

b. General Manager's Report:

1) Gave the Board approximate information on a fully amortized loan. Our attorney, David McMurchie would facilitate the loan for us for a fee. She explained that if the District used the \$345 Measure H monies to pay:

- A 10 year loan, at 3.5% interest the District could get approximately \$849,000 (less fees).
- A 15 year loan, at 3.5% interest, the District could get approximately \$1,174,000 (less fees).
- Interest rates are most likely to go down next spring, so the numbers could be better.

The District would need to hire an engineer to give us an accurate scope for all that needs to be done and get an estimate to use to go out for bids. This would allow the District to fix much of the problems now, and get more bids to get the work all done in one season. The Board said they would like to discuss these ideas at the September Board Meeting.

2) Because of questions of what the General Manager does for the District, General Manager Karen Moonitz gave the Board a brief synopsis of all the duties and jobs she has been performing since the May meeting, so the Board has an idea of all that she is doing between meetings.

Adjournment: 8:37 p.m.

Next Regular Board Meeting: September 19, 2019

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronestates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.