

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, May 16, 2019, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 2 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Lynn Kissel, Director James Sholl, Director James Bergsten, Director Joshua Clark.
Vice President Lynn Kissel called the meeting to order at 7:00 p.m. General Manager, Karen Moonitz took roll call. Vice President Lynn Kissel, Director James Sholl, Director James Bergsten, Director Joshua Clark, were in attendance. President Doris Miller was absent. Three residents were in attendance. General Manager recorded the minutes.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director James Sholl motioned to approve the Agenda as presented. Director Joshua Clark seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting March 21, 2019.
Attachment: Minutes - March 21, 2019
 - b. **Financial Reports:** accepted as presented from County for March 31, 2019 and April 30, 2019
Attachments: Revenue and Expenditure Report; General Ledger, March 31, 2019 and April 30, 2019
 - c. **Approval of Bills:** March 21, 22, 26, April 24, 30, May 13, 2019
Attachments: Vouchers: March 21, 22, 26, April 24, 30, May 13, 2019
 - d. **Yearly Fixed Roll/Lien DVD from Parcel Quest**
Attachments: Order Form
Board Discussion/Board Action
Director James Sholl motioned to approve the consent calendar. Director Joshua Clark seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
A member of the audience asked the General Manager questions about the newsletter. General Manager responded she writes the newsletters. The Directors can add items if they wish and they do not review it before it is published.

5. **Public Hearing: CECSO 2019-2020 Proposed Budget and Resolution 2019-02**
The Board is holding a public hearing to present the CECSO Proposed Draft Budget for 2019-2020. The Board will adopt Resolution 2019-02 for the Proposed Budget for Fiscal Year 2019-2020.
Attachment: Resolution 2019-02, 2019-2020 Budget with 2018-2019 Budget Comparisons & Actuals
Board Discussion/Public Comment/Board Action
General Manager explained that the Budget Committee, President Doris Miller and Director Bergsten, met on April 15 and discussed items in the proposed budget with the March county figures. The District received the April Financial figures from the County after that meeting. The General Manager adjusted the proposed budget with those figures. Director Joshua Clark motioned to adopt the proposed budget Resolution 2019-02. Director James Sholl seconded. All voted aye.

6. **Public Hearing: Appropriations Limitations Resolution 2019-03**

The Board is holding a public hearing to present the Appropriations Limitations for fiscal year 2019-2020.

Attachment: Resolution 2019-03 Appropriations Limitations

Board Discussion/Public Comment/Board Action

Director James Bergsten motioned to approve Resolution 2019-03. Director Joshua Clark seconded. All voted aye.

7. **Roadside Easement Weed Control Spraying 2020**

The General Manager is seeking Board approval to contact weed control contractors to send requests for proposals for district roadside easement weed spraying for the year 2020.

Attachment: CECSD Request for Proposal

Board Discussion/Public Comment/Board Action

Director Joshua Clark motioned for the General Manager to go out for bid on the roadside easement weed spraying for 2020. Director James Sholl seconded. All voted aye.

8. **Emergency Gate Exit Options**

The Board will discuss opening of gates during an emergency situation where it would be necessary to open all the gates to allow the residents to evacuate safely.

Attachment: None

Board Discussion/Public Comment/Board Action

The General Manager explained that she had talked with the Cameron Park Fire Department Captain about what happens in an emergency when all residents would need to evacuate. The Fire Captain explained that the Fire Department along with the Sheriff's Department and OES open the gates and orchestrate an evacuation as needed. The Board discussed different options and pros and cons with opening the gates before emergency response gets to our District. Director Kissel and Director Clark volunteered to talk with OES and the fire department and gather information to bring back to the Board at a later time. No motion. No action.

9. **CECSD 2019-2020 Road Matters and Road Work**

a. Board will discuss road work in 2019-2020.

Attachment: none

Board Discussion/Public Comment/Board Action

Director Sholl asked why the Strolling Hills gate was open for a few days. General Manager explained the bottom metal bracket was twisted and bent probably due to age and weight of the gate. The gate contractor, Capitol Iron, fixed the problem by reinforcing the bracket. Director Sholl reported that Veerkamp completed the striping of Strolling Hills Road, and that no work has been started on the culvert and pot hole work on Flying C because according to Veerkamp the ground needs to dry more. No motion. No action.

b. Board will discuss repairing the sink hole on Cameron Road. General Manager seeks Board approval to contract for the repair of the sink hole on Cameron Road up to \$60,000, with approval of the Board President and Road Chairman.

Attachment: none

Board Discussion/Public Comment/Board Action

Road Chairman Director James Sholl reported that Veerkamp sent a camera down in the pipe of the sink hole area and that it shows that most of the culvert pipe has collapsed, and the entire pipe is failing. Veerkamp recommends that an engineer be hired to propose a plan to replace the culvert pipe because there are EID water and sewer line pipes above the District's collapsed pipe that need to be carefully supported before any replacement of the District's culvert pipe be attempted. The Directors discussed the urgency in getting an engineering company to the site and Veerkamp's recommendation of an engineering firm to do this. Director Sholl motioned to contact the engineer recommended by Veerkamp to consult with him on providing plans and engineering on repairs for Cameron Road replacement of the culvert pipe and move forward as quickly as possible and have a budget not to exceed \$10,000 for engineering services. Director Clark seconded. All voted aye.

10. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Kissel asked the General Manager for a report on the cameras at the gate by the Mini Storage facility. General Manager explained that the cameras are not working because Sonitrol has not configured a way to get the older cameras and the newer license plate camera working together. She will continue to follow up with Sonitrol until the issues are resolved.

b. General Manager's Report

None.

Adjournment: Meeting was adjourned at 7:55 p.m.

Next Regular Board Meeting: July 18, 2019

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.