

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, September 20, 2018, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President James Sholl, Director James Bergsten, Director Joshua Clark, Director Lynn Kissel.
President Doris Miller called the meeting to order at 7:01 p.m. General Manager, Karen Moonitz, took roll call. President Doris Miller, Director James Bergsten, Director Joshua Clark, and Director Lynn Kissel were in attendance. Director James Sholl was absent. General Manager recorded the minutes.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Joshua Clark motioned to approve the Agenda. Director James Bergsten seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting July 19, 2018; Special Meeting August 24, 2018
Attachment: Minutes - July 19, 2018; August 24, 2018
 - b. **Financial Reports:** as presented from County
Attachments: None
 - c. **Approval of Bills: July 25, 26, August 22, September 20, 2018**
Attachments: Vouchers: July 25, 26, August 22, September 20, 2018
 - d. **El Dorado County Auditor Office 2018/19 Direct Charges**
*Attachment: 2018/19 Direct Charges for code 680 received, accepted, and processed*Board Discussion/Board Action
Director James Bergsten motioned to approve the Consent Calendar as submitted. Director Joshua Clark seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
No public comment.

5. **CECSO 2018 Roadwork**
The Board will discuss possible 2018 road work.
Attachment: None
Board Discussion/Public Comment/Board Action
President Doris Miller reported that Veerkamp completed the work on the culvert on Spring Meadow, however, the Culvert on Old Mill Road could not be completely cleared as the pipe is rotting in the middle and rocks have fallen through and are partially blocking the pipe. President Miller will call Veerkamp to ask for a proposal to replace the pipe. Director Kissel reported another culvert on Spring Meadow is blocked. Several other areas were reported on Cameron Road, Flying C Road and Strolling Hills Road where the shoulders are eroding next to the road. President Miller and Director Clark will check the areas reported. No motion. No action.

6. **Sonitrol Proposal to Test New Camera Equipment at 4060 Flying C Road Gate (Mini Storage)**

Sonitrol would like to replace the 3 cameras currently installed at the Mini Storage gate, as AT&T can not provide enough bandwidth to get a solid video feed. They would like to install 1 all-in-one camera for a 30-day trial period to ensure that it will work with the connection that is in place as well as ensure we are happy with the results before moving forward with a full system replacement at this gate.

Attachment: Sonitrol Proposal, Summary of Gate Damages, Fact Sheet

Board Discussion/Public Comment/Board Action

The Directors reviewed and discussed the attachments prepared by the General Manager. They noted that much of the money recovered from gate damages was due to a gate camera capturing a license plate of the vehicle, or description of the vehicle and persons involved that caused the damage to the gates. They also noted most of the damages occurred at the Mini Storage gate. Director Kissel prepared a cost-benefit sheet that showed there is a slight monetary loss to the District in paying for the cameras compared to the recovery of payment for damage to the gates. However, the Directors all agreed that the value of having cameras at the gates for security reasons, and most of the residents really want them outweighs the monetary loss. Director Clark and Director Kissel volunteered to help the General Manager determine if, after a 30-day free trial, the new camera system would be a good replacement. Director Bergsten motioned to accept the 30-day free trial proposal from Sonitrol. Director Clark seconded. All voted aye.

7. **Director Appointment due to insufficient Nominees for Election**

The District received insufficient nominees for the number of director seats to be elected at the November 6, 2018 Election. In accordance with Elections Code 10515, the Board has the opportunity to recommend to the Board of Supervisors a nominee for appointment and upon appointment the Director will assume office and serve exactly as if they were elected to the position. The Board will discuss and recommend a nominee to submit to Board of Supervisors for approval and appointment.

Attachment: Letter from El Dorado County Elections Department

Board Discussion/Public Comment/Board Action

President Miller informed the Board that Joshua Clark told her that he would like to remain on the CECSO Board but because he was on vacation, he just missed the cut off date to apply for the Director position. President Miller motioned to recommend submitting Joshua Clark's name to the election's office so the Board of Supervisors can approve him to remain on the Board. Director Bergsten seconded. All voted aye.

8. **Three Access Gates**

The Directors will discuss:

- a. What to do when problems for the gates arise.

Attachment: Director Gate Schedule

Board Discussion/Public Comment/Board Action

The General Manager asked the Board to look over the Gate Schedule she prepared and to verify the dates she assigned the directors to take problem calls and maintenance for the gates. The General Manager will train the Directors how to open the gates safely at a date she will choose to hold a training lesson in October. No Motion. No Action.

- b. Maintenance for the loops.

Attachment: None

Board Discussion/Public Comment/Board Action

The Board discussed the maintenance needs for the loops at the Strolling Hills gates and the possible need to replace them. Ken Moonitz and Director Joshua Clark volunteered to place reflectors along the striping in the road to keep outgoing traffic in line with driving over the loop to open the exit gate. Director Kissel motioned to authorize up to \$5000.00 to repair or replace the loops and add positive stops at the Strolling Hills gates. Director Clark seconded. All voted aye.

- c. Protocol for gate code changes.

Attachment: None

Board Discussion/Public Comment/Board Action

The General Manager asked the Board for suggestions as to how to post the gate code change so that all the residents will receive the information, as the last time she changed the code, several residents did not have it, even though she had posted the change in the newsletter and the body of the email the newsletter is attached to for several months. Director Clark suggested putting up signs at the gates announcing there will be a change in the gate code on January 1 every year. The Board agreed this would be a good idea. No Motion. No Action.

9. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

- 1) **Director Bergsten will research getting some volunteer workers to stripe the roads, as he is hearing complaints from residents about distracted drivers veering into opposite traffic lanes causing other residents to run off the roads.**
- 2) **President Miller reported seeing an inspector from State Farm walking around the District without notice to some residents. She stressed the need to keep reminding residents to cut their weeds, brush and trees back to help avoid dangerous fire situations and to avoid having neighbor's home owner insurance cancelled.**
- 3) **Director Clark volunteered to call Cal Fire to ask about their jurisdiction to cite property owners with out of control brush or training volunteers to inspect District properties and report violators to Cal Fire. President Miller added that Cal Fire has money in their chipping program to come and chip residents tree limbs.**

b. General Manager's Report

The General Manager reported that PG&E will be starting their repair of Lariat Road from Strolling Hills to Ridge Pass and all of Ridge Pass Road on October 2-5 or 6. There will be flag people directing residents of Lariat Road and Ridge Pass Road through the construction area.

Adjournment: The meeting adjourned at 8:27.

Next Regular Board Meeting: November 15, 2018

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.