

**Cameron Estates Community Services District MINUTES**  
**Regular Meeting: Thursday, July 19, 2018, 7:00 p.m.**  
**Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park**  
**Education Building Conference Room**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President James Sholl, Director Jim Bergsten, Director Joshua Clark, Director Lynn Kissel.  
**President Doris Miller called the meeting to order at 7:00 pm. General Manager Karen Moonitz took roll call. All Directors present. General Manager recorded the minutes.**
  
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action  
**Director Sholl motioned to approve the Agenda. President Miller seconded. All voted aye.**
  
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
  - a. **Approval of Minutes:** Regular meeting May 17, 2018, Special Meeting June 7, 2018  
*Attachment: Minutes- May 17, 2018 and June 6, 2018*
  - b. **Financial Reports:** accepted as presented from County for May 31, 2018  
*Attachments: Revenue and Expenditure Report; General Ledger, May 31, 2018*
  - c. **Approval of Bills:** May 25, June 7, 18, 27, 30, July 19, 2018  
*Attachments: Vouchers: May 25, June 7, 18, 27, 30, July 19, 2018*
  - d. **Payment of Share of Net Operating Expenses for LAFCO: \$146.28**  
*Attachment: Payment Authorization Form 2018-2019*
  - e. **LAFCO Approved Final Budget for Fiscal Year 2018-2019**  
*Attachment: Approved Final Budget FY 2018-19*Board Discussion/Board Action  
**Director Sholl motioned to approve the consent calendar as submitted. President Miller seconded. All voted aye.**
  
4. **Open Public Forum**  
The Public has the opportunity to comment on subject matter relevant to CECSO business.  
**No Public Comment.**
  
5. **PG&E is Seeking Approval from the CECSO Board to Contract out to fix District Roads**  
Project Manager for PG&E, Orbie Davis, is seeking approval from the Board to obtain its own bids to fix the roads they damaged while installing their electricity poles. The roads in question are: Ridge Pass Road, part of Lariat Road and Flying C Court.  
*Attachment: Proposals from Veerkamp, and Vicini Inc.; Staff Report*  
Board Discussion/Public Comment/Board Action  
**Project Manager Orbie Davis discussed PG&E's scope for fixing the damages to Ridge Pass, part of Lariat and Flying C Road, which would mainly be asphalt repairs to larger sections of the roads, pot hole filling and shoulder repairs. He invited the Road Committee to come to a bid walk with potential PG&E contractors for this project on Friday, July 20 to help identify and mark off the areas where the District wants the roads repaired. President Miller raised the CECSO attorney's concerns with PG&E bringing in its own contractors to work on the District's private roads. The Board discussed the issues the District's attorney raised with Mr. Davis, and he agreed to meet with the District's attorney the week after the bid walk to discuss District's concerns. Mr. Davis and President Miller confirmed the road committee and GM would meet with him and potential PG&E contractors on Lariat Road at 9:30 a.m. on Friday, July 20. No Motion. No Action.**

6. **CECSD 2018 Roadwork**

The Board will discuss road work

*Attachment: None*

Board Discussion/Public Comment/Board Action

**Director Sholl discussed the ongoing issues of asphalt cracking on upper Flying C Road. Martin Brothers and Granite Construction sent the District the results of their analysis siting age of the road and water damage as the reasons for the cracking. Director Sholl disagrees on the grounds that: 1) The analysis by Granite took place 8 years after placement of the asphalt and cracking was observed 2 to 3 months after placement; 2) water damage was not a factor as 2011 -2104 were some of the worst drought years in California. Director Sholl will follow through with his assertions, and send a letter to Martin and Granite with the intent to negotiate an equitable settlement to resolve this issue that is both beneficial to the District and to them. President Miller informed the Board that the residents on Old Mill Road have given the District \$706 per the proposal by Veerkamp to clear the culvert on Old Mill Road. President Miller would like to include Veerkamp's proposal to fix the culvert on Spring Meadow for \$2952 at the same time. Director Kissel moved to fix the culvert on Spring Meadow Road as proposed by Veerkamp for \$2952 and accept the money to fix Old Mill Road. Director Clark seconded. All voted aye.**

7. **Annual Financial Audit for Fiscal Years ending June 30, 2017 and June 30, 2018**

The General Manager seeks authorization for accountant services in the amount of \$5,500 for the annual financial audit for fiscal years ending June 30, 2017 and June 30, 2018.

*Attachment: Engagement letter from Vaughn Johnson*

Board Discussion/Public Comment/Board Action

**General Manager explained the audit is bi-annual and was performed by Vaughn Johnson last time. She does a very thorough audit for a very good price. President Miller motioned to accept the contract with Vaughn Johnson to do our audit for June 2017 to June 2018. Director Sholl seconded. All vote aye.**

8. **Public Hearing: Resolution 2018-05 Collection of Special Assessment Taxes (Direct Charges) for Fiscal Year 2018-2019**

A public hearing is being held for the purpose of adopting a resolution for the collection of special assessment taxes (direct charges) within the District for road improvements, maintenance and other operating expenses of the district, and for El Dorado County to collect these assessments on the fiscal year 2018-2019 tax roll.

*Attachment: Resolution 2018-05*

Board Discussion/Public Comment/Board Action

**A resident asked the Board why the commercial parcel is being taxed by the District. It was explained to him that because the parcel is within the District's boundaries they will be charged the special tax, unless and until they apply to de annex their parcel from the District. Director Sholl motioned to adopt Resolution 2018-05 Special Tax Assessment. President Miller seconded. All voted aye.**

9. **Public Hearing: Appropriations Limitations Resolution 2018-06**

The Board is holding a public hearing to present the Appropriations Limitations for fiscal year 2018-2019.

*Attachment: Resolution 2018-06 Appropriations Limitations*

Board Discussion/Public Comment/Board Action

**Director Kissel asked what the Appropriation Limitations is about. General Manager explained it is a Proposition 4 mandate that places a ceiling on the appropriations of tax proceeds that can be made by the state, school districts, and local governments in California. The limits are based on the amount of appropriations in the 1978-79 base year, as adjusted each year for population growth and cost of living factors. It is a factor, supplied by the county, multiplied by our last year's Appropriation Limitation but is a figure the District will never attain as it will never collect this amount since, among other reasons, the special tax is a set figure and not able to grow with cost of living increases. President Miller motioned to adopt Resolution 2018-06 Appropriation Limitation Fiscal Year 2018-2019. Director Sholl seconded. All voted aye.**

10. **Public Hearing: Resolution 2018-07 Final Budget for Fiscal Year 2018-2019**

The CECSO Board is holding a public hearing for the presentation of Resolution and final budget for fiscal year 2018-2019.

*Attachments: Resolution 2018-07, 2018-19 Final Budget, 2017-18 Budget Comparisons & Actuals*  
Board Discussion/Public Comment/Board Action

**President Miller motioned to adopt Resolution 2018-07 adoption of Final Budget for fiscal year 2018-2019. Director Sholl seconded. All voted aye.**

11. **Sonitrol Proposal to Test New Camera Equipment at 4060 Flying C gate (Mini Storage)**

Sonitrol would like to replace the 3 cameras currently installed at the Mini Storage gate, as AT&T can not provide enough bandwidth to get a solid video feed. They would like to install 1 all-in-one camera for a 30-day trial period to ensure that it will work with the connection that is in place as well as ensure we are happy with the results before moving forward with a full system replacement at this gate.

*Attachment: Sonitrol proposal*  
Board Discussion/Public Comment/Board Action

**General Manager explained that AT&T can't provide band width needed to run Sonitrol's current live stream set up, unless AT&T puts in a fiber optic cable which will cost \$467.50 per month. Sonitrol will allow us to try a new camera, for a free 30-day trial period, that will run with DSL speed available and has on board storage that the District can access via PC and phone app. If the District likes the set-up, Sonitrol will install all the cameras (3) at this location for \$2460, and the maintenance fees will stay the same. Board Members discussed the issues of whether cameras at the Flying C gates (Mini Storage) gate was beneficial to the District compared to the cost for installing new cameras at that gate. Director Kissel motioned to work with General Manager to do a cost benefit analysis on the cameras. Director Bergsten seconded. All voted aye.**

12. **Conflict of Interest Code Review for Year 2018 and Resolution 2018-08 Adopting Code**

Per the Political Reform Act, local special districts must review its conflict-of-interest code every even-numbered year and determine if revisions are necessary or if they will accept the current Conflict of Interest Code without changes or amendments.

*Attachments: Memo from Recorder Clerk- Registrar of Voters, Biennial Notice, Conflict of Interest Code and Resolution 2018-08 Adopting Code*  
Board Discussion/Public Comment/Board Action

**Director Miller motioned to adopt Resolution 2018-08 Conflict of Interest Code for Cameron Estates Community Services District. Director Kissel seconded. All voted aye.**

13. **Surplus Gate Motors**

Board will discuss how to dispose of 4 gate motors that were replaced from Upper Flying C, and Mini Storage gates.

*Attachment: None*  
Board Discussion/Public Comment/Board Action

**The Board discussed what to do with the 4 gate motors that were removed from the Mini Storage gates and the upper Flying C gate when the new motors were installed in early February. The Directors decided they would like to sell them, but they would be sold as is since they are 14 years old. Director Sholl mentioned he has some interested parties who might be interested in them, and asked President Miller to get the product information on the motors to him, as they are being stored on her property. Director Sholl motioned to sell the 4 gate motors with the proceeds to go to the District. President Miller seconded. All voted aye.**

#### 14. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

##### a. Directors Reports

- 1) President Miller reported that she and Director Clark talked with the manager of the Mini Storage facility and he told them he will be fixing the drainage problem by September.
- 2) Director Kissel would like to have an item on the September meeting agenda to discuss the conditions of the roads on a scale of 0-10 and then discuss how the Directors would assign those conditions to the roads they have been assigned to assess. General Manager was asked to send Director Kissel a copy of the Cameron Estates Road Conditions Legend for the road conditions.
- 3) Director Clark asked the General Manager for any update on the Crown Castle lease. General Manager explained she has been doing some research about lease agreements with other large cell tower companies and believes the District could get more lease income from Crown Castle but is not sure how much and is still looking into it. Director Sholl added that his son works for AT&T managing all the cell sites, and he will talk with him to get any information to General Manager.
- 4) Director Kissel announced he is having a gathering at his home on Sunday to inform residents about Measure H. He and the other Directors were cautioned to be careful about going to this or other gatherings regarding discussing Measure H where more than 2 Directors would be present. Per Brown Act, only one other Director should attend Director Kissel's function as more than 2 Directors attending could constitute an unpublished meeting, thus violating the Act.
- 5) Director Bergsten asked the General Manager about the status of the fact sheet that the ad hoc committee sent her. General Manager explained that other Board Members added information to it and it was sent to the District's attorney for review before it can be released to the residents. She also reminded Director Bergsten that the Measure language and Argument For the measure documents had also been sent to legal counsel per his request to review them for any language that could be considered persuading the public to vote yes on the Measure. The Argument in Favor approved by the Board on June 7, 2018 was changed by the General Manager per legal counsel's advice to take out all references to "vote yes", and the results of those changes had been sent to Board members on June 13. She gave the Board members the copy of the Argument in Favor of Measure H that was stamped as received by the County July 17, and explained where legal counsel had instructed her to take out: "urge you to vote YES on Measure H to..." and replaced it with, "want you to know that passing Measure H will..." Also taken out, "Your yes vote..." and replaced it with "This increase..." Finally, "Please consider a YES vote..." was taken out and replaced with, "The District needs your support..."

##### b. General Manager's Report

- 1) General Manager explained that EID has been surveying Flying C Road, from Deer Creek Road to Strolling Hills Road and east up Strolling Hills. They are checking the sewer lines for flow issues as they have had complaints from residents about odor.
- 2) General Manager informed the Board about the Campobello Project, which is the 32 acres south of highway 50 along Cambridge and Flying C Roads. It borders Beasley Drive, Voltaire Drive and Marble Valley Road. The first phase of the project involves constructing Marble Valley Road which will connect to Flying C road where the current dirt road intersects it a couple hundred feet before the upper Flying C gate. The developers want to add curbs, gutters and a side walk to Flying C Road, and the road will ultimately benefit the proposed Marble Valley projects. She will continue to inform the Board of the developments as public hearing meetings are expected to be held in the next 12 months.

**Adjournment:** The meeting was adjourned at 9:15

**Next Regular Board Meeting: September 20, 2018**

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronestates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.