

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, May 17, 2018, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 2 minutes per speaker and 20 minutes per item.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Director James Sholl, Director James Bergsten, Director Joshua Clark, Director Lynn Kissel.
President Doris Miller called the meeting to order at 7:00 pm. President Doris Miller, Director James Bergsten, and Director Joshua Clark were present. Vice President Director James Sholl and Director Lynn Kissel were absent. General Manager Karen Moonitz recorded the minutes.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Bergsten motioned to approve the Agenda. Director Clark seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting March 29, 2018, From the Adjourned Meeting of March 15, 2018
Attachment: Minutes - March 29, 2018
 - b. **Financial Reports:** accepted as presented from County for March 31, 2018 and April 30, 2018
Attachments: Revenue and Expenditure Report; General Ledger, March 31, 2018 and April 30, 2018
 - c. **Approval of Bills:** April 17, 24, 27, May 11, 17, 2018
Attachments: Vouchers: April 17, 24, 27, May 11, 17, 2018
 - d. **Yearly Fixed Roll/Lien DVD from Parcel Quest**
Attachments: Order Form
 - e. **LAFCO Final Budget for Fiscal Year 2018-2019**
Attachments: Memo, LAFCO 2018-2019 Final Budget
Board Discussion/Board Action
President Miller motioned to approve the consent calendar as submitted. Director Bergsten seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
A Resident commented on a large water bill he received from EID due to leaks from broken irrigation pipes in the ground. He discovered the broken pipes were caused by high water pressure due to a defective water pressure regulator and commented on EID policy that the homeowner is now responsible to check and replace their water pressure regulator. He cautioned residents that if they have water problems they should check their water pressure.

5. **Public Hearing: CECSO 2018--2019 Proposed Budget and Resolution 2018-02**
The Board is holding a public hearing to present the CECSO Proposed Draft Budget for 2018-2019.
Attachment: Resolution 2018- 02, 2018-2019 Budget with 2017-2018 Budget Comparisons & Actuals
Board Discussion/Public Comment/Board Action
President Miller reported that a Special Meeting of the Budget Committee was held to discuss the proposed Budget for Fiscal year 2018/2019. The Budget Committee used the March 31, 2018 actual county figures available at the time of the Special Meeting to come up with the Proposed Budget. One of the residents questioned why the full amount of the Special Tax monies wasn't posted on the Budget presented. General Manager explained that the Proposed Budget only shows the amounts collected as of March 31, and the full amount will be reported when actual county financial reports are available by fiscal year end. Another resident asked how many employees the District has, and

President Miller explained that the General Manager is the only employee of the District. Director Bergsten motioned to adopt Resolution 2018-02 Adopting the Proposed Budget for Fiscal Year 2018-2019. Director Clark seconded. All voted aye.

6. **Roadside Easement Weed Control Spraying 2019**

The General Manager is seeking Board approval to contract with Jones Brothers to arrange for district roadside easement weed spraying for the year 2019.

Attachment: None

Board Discussion/Public Comment/Board Action

General Manager recommended continuing to contract with Jones Brothers for weed spraying the Districts' easements, as they charge a very reasonable rate of \$4,549.00 for 2 sprays and a touch up annually. Director Miller motioned to contract with Jones Brothers to arrange for District roadside easement weed spraying for the year 2019. Director Bergsten seconded. All vote aye.

7. **CECSD 2018 Road Work**

Board will discuss road work in 2018 and current status of PG&E road fix issue.

Attachment: none

Board Discussion/Public Comment/Board Action

President Miller reported that she received another proposal to repair damage done on Ridge Pass, Lariat Road and Flying C Court by PG&E and asked Director Clark to contact an additional contractor to get an estimate for the same scope of work to repair the roads PG&E damaged. President Miller also reported that culvert work that was approved at the previous regular meeting was completed. She also obtained more proposals for repairing Upper Flying C, Spring Meadow, Old Mill and Sleepy Hollow Roads. Additional culvert work needs to be addressed as well, but President Miller stated she would like all the Directors present to discuss the many proposals. President Miller reported that Director Sholl and General Manager met with Martin Brothers to discuss their involvement with fixing the cracking in the asphalt on Upper Flying C that resulted after work was completed by Martin Brothers in 2011. General Manager reported that Martin Brothers wants to meet with Granite Construction at the site and will get back to the District with their assessment. A resident brought up water drainage issues on Flying C Road in front of the 5 Star Mini Storage business. President Miller said that she and Director Clark would talk with the owners of the 5 Star Mini Storage and Cambridge Square regarding the drainage issues. No motion. No action.

8. **Board to Consider Placing Ballot Measure and Adopting Resolution 2018-03 in a General Election to Increase the Special Tax Within the District for Road Improvements, Upgrades, and Increased Maintenance.**

The Board will consider placing a Measure in the November 6th general election asking the voters within the District for an increase in the current yearly \$250 special tax for road improvements, upgrades, and maintenance. The Board will discuss various amounts of increase to ask for on the ballot measure.

Attachment: Resolution 2018-03

Board Discussion/Public Comment/Board Action

President Miller announced that a decision on this item cannot be made because the Board does not have a greater than 2/3 vote of the Board of Directors to decide on this item as Directors Sholl and Kissel are absent. However, President Miller will allow public discussion as members of the public were present. A resident stated that a public hearing should have been held because this is a budget item that needs a public hearing. General Manager responded that this is not a budget item it is an item for the Board to consider placing a measure on the ballot to ask the voters of the District to increase the amount of the current special tax. The same resident brought up his idea that the Board should be asking the District residents to vote on a Bond Measure or a CSDA loan to fix all the roads in the District in the upcoming November election. The Board and residents in the audience discussed Bond Measures, and CSDA loans as possible options. Another resident pointed out that the fact sheet for the measure needs to explain how much money can be raised by the increase and what projects can be completed with the additional monies. Director Bergsten explained that the ad hoc committee had come up with a model that factored in the current special tax rate with the rate of inflation and can be used to allocate what amount of funds

would be needed currently to repair roads based on need and use. He explained that using the model the amount of money and projects to be completed both now and in the future can be defined and used in a fact sheet to be sent to the residents to explain how much is needed to fix roads now and how much will be needed to address future maintenance. President Miller motioned to move Agenda Item 8 Placing the Ballot Measure and Adopting Resolution 2018-03 in a General Election to Increase the Special Tax Within the District for Road Improvements, Upgrades, and Increased Maintenance to June 7, 2018, 7 pm. Director Clark seconded. All vote aye.

9. **Consolidated General Election to be held November 6, 2018 Resolution 2018-04: Declaring an Election, Consolidation with other Districts, Requesting Election Services, Nomination of Candidates:**

The Board will adopt Resolution 2018-04 for the election in November.

Attachment: Notice from El Dorado County, Resolution 2018-04

Board Discussion/Public Comment/Board Action

The Board discussed the 4 open seats up for election at this year's November election. 3 are full term seats to expire in 2022 and 1 is an unexpired short-term seat that will expire in 2020 but needs to be elected to fill, as Joshua Clark was appointed before an election occurred. General Manager explained that any interested candidates need to go to the elections department on July 16, 2018 to apply fill out your candidacy forms in by August 10, 2018 by 5pm. President Miller motioned to adopt Resolution 2018-04 Declaring an Election be held in its Jurisdiction to Consolidate with Statewide General Election and with Other Districts Requesting Election Services. Director Bergsten seconded. All vote aye.

10. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

No Director Reported.

b. General Manager's Report

General Manager reported:

1) **Strolling Hills gates are now operating correctly and safely after being held open for 3 weeks. The problem was found to be failed bearings. The gates needed to be kept open as a safety issue as the exit gate was extremely loose and unstable. They were held until our gate contractor, Capitol Iron, could clear a day in his schedule to bring a crew to install the new bearings. On May 2, 2018 he installed the new bearings on all the gates as all the bearings were in very poor condition. On May 8 the Strolling Hills exit gate was stuck open due to a failed loop which Capitol Iron fixed on Thursday May 10, 2018.**

2) **The General Manager announced the Deubel Annexation is complete. The District received the Certificate of Completion from LAFCO and was finalized May 1, 2018. The District received the California BOE Final Acknowledgement for the Deubel Annexation to the CECSO on May 7, 2018.**

The District now has 292 parcels.

3) **Crown Castle has asked to extend the road use agreement to 2044, with a \$5,000 signing bonus and \$1,000 per year payment to use our roads to access their tower on a resident's property. The General Manager asked the Directors if they know about cell tower leasing negotiations. Director Clark expressed interest in meeting with Crown Castle to discuss negotiations.**

4) **There is a General Manager Leadership Summit coming up June 23,24, and 25 that the General Manager would like to attend. General Manager has applied for a scholarship from CSDA to cover the cost of attending the Leadership Summit. If scholarship is not obtained the General Manager will not go.**

Adjournment The meeting was adjourned at 8:28 p.m.

Next Regular Board Meeting: July 19, 2018

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.