

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, March 29, 2018, 7:00 p.m.,
From Adjourned Meeting of March 15, 2018
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President James Sholl, Director James Bergsten, Director Joshua Clark, Director Lynn Kissel.
President Doris Miller called the meeting to order at 7:00 pm. President Doris Miller, Vice President Director James Sholl, Director James Bergsten and Director Lynn Kissel were present. Director Joshua Clark was absent. General Manager Karen Moonitz recorded the minutes.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Vice President Director James Sholl motioned to approve the agenda. Director James Bergsten seconded. All vote aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting January 18, 2018, Special meeting February 27, 2018, Regular meeting March 15, 2018.
Attachment: Minutes - January 18, 2018, February 27, 2018, March 15, 2018
 - b. **Financial Reports:** accepted as presented from County for January, February 2018
Attachments: Revenue and Expenditure Report; General Ledger, January, February 2018
 - c. **Approval of Bills:** January 24, February 7, 22, 24, March 6, 26, 29, 2018
Attachments: Vouchers January 24, February 7, 22, 24, March 6, 26, 29, 2018
 - d. **CSDA Board of Directors Call for Nominations for Seat A**
Attachments: Memo dated 2/16/2018 from CSDA calling for nominations for Seat A
Board Discussion/Board Action
Vice President Director James Sholl motioned to approve the consent calendar as submitted. President Doris Miller seconded. All voted aye.

4. **CSDA Representative Dane Wadle**
Dane Wadle Field Coordinator with California Special Districts Association (CSDA) will talk about CSDA's programs and services, provide an update of what CSDA is working on, and take questions from the Board.
Attachment: None
Board Discussion/Public Comment/Board Action
CSDA Representative Dane Wadle spoke to the Board about the benefits of advocacy and education as we are members of the CSDA and answered Board members questions. No motion. No action.

5. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
No public comment.

6. **Adjustment of the 2017-2018 Final Budget**

The Board will consider the General Manager's recommendation to adjust and amend the 2017-2018 final budget to reflect correct miscellaneous revenues and legal fees.

Attachments: adjusted 2017-18 final budget.

Board Discussion/Public Comment/Board Action

The General Manager explained that the 2017/2018 final budget was adjusted to reflect the larger revenue amounts being deposited in Miscellaneous Revenues from Mr. Deubel to compensate the District's legal fees regarding the Annexation Agreement to annex his property into the District. The Board discussed the increase in other expenditure amounts, the General Manager explained that costs are increasing and the budget needed to be adjusted to reflect those changes and to send the approved adjusted budget to the county to be incorporated in the monthly financial reports. Director Bergsten motioned to approve the adjusted 2017-2018 Final Budget. President Miller seconded. All voted aye.

7. **CECSD 2018 Road Work Project**

Board will discuss the work to be done in 2018 upon consideration of Road Committee reports, and District road damage caused by PG&E projects.

Attachment: Estimates for road work from Tony Adams (Veerkamp).

Board Discussion/Public Comment/Board Action

The Board discussed several road work proposals President Miller received from Veerkamp. General Manager reported that PG&E was sent the proposals from Veerkamp to fix Ridge Pass and Lariat Road damages and has not responded back to her yet with their comments. The Directors discussed and compared the different road projects and costs involved to fix them and determined that there is not enough money available this year to repair any of the larger road projects, but decided to have the four damaged culverts fixed, and save the remainder of the road construction money for a larger project next year. A resident brought up a concern that EID's flush valve on Highcrest Drive is damaging her property. President Miller and Director Sholl agreed to take a look at the damages the resident is reporting. Director Sholl motioned to approve the proposals by Doug Veerkamp Engineering at 4 different locations: Trails End Road, 4310 and 4201 Cameron Road, Spring Meadow Road, and Lariat Road for the total amount of \$10,006.00. President Miller seconded. All voted aye.

8. **Board to Consider Placing a Ballot Measure to Increase the Special Tax Within the District for Road Improvements, Upgrades, and Increased Maintenance.**

- a. The Board will consider placing a Measure on the November 6, 2018 general election ballot asking the voters within the District for an increase in the current yearly \$250 special tax for road improvements, upgrades, and maintenance. The Board will discuss different figures to determine the amount of increase to ask for in the special tax for the ballot measure.

Attachment: 2010 – 2017 Road Work Expenditures.

Board Discussion/Public Comment/Board Action

The Board discussed several different strategies and dollar amounts that were placed on several previous ballots that did not pass. Several residents added their input and suggestions. The Board discussed how an ad hoc committee would be beneficial to come up with the language and dollar amount to ask for in the ballot measure and to create a fact sheet to explain the need for an increase to the residents. The Board will decide on the dollar amount after the ad hoc committee meets and presents its recommendations at the May 17 meeting. No motion. No action.

- b. The Board will consider forming an Ad Hoc Committee and appointing a chair and committee member to the Ad Hoc Committee to create the language of the Measure to increase the special tax, and to create a fact sheet for the resident voters explaining what could be done with the additional revenues.

Attachment: None

Board Discussion/Public Comment/Board Action

President Miller motioned that Director Jim Bergsten and Director Lynn Kissel will be the Ad Hoc Committee to create the language for the Measure on the Ballot for the Special tax in November of 2018 and to come back to the Board in May with their suggestions for an increase. Director Sholl seconded the motion. All voted aye.

9. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports.

Director Lynn Kissel presented to the Board an example of a road selection model he designed to measure road repair and maintenance hierarchy based on priority of the roads and status of need.

b. General Manager's Report.

General Manager Karen Moonitz reported the results of the LAFCO February 28, 2018 meeting, where the CECSD Municipal Service Review and Sphere of Influence Update was decided upon by the LAFCO Commissioners. The General Manager and the District's legal counsel, David McMurchie, both voiced their opposition against LAFCO staff recommendations to remove 7 parcels from the District's Sphere of Influence. The Commission decided to vote on a LAFCO Resolution to keep the 2 Light of the Hills parcels in the Districts' SOI and remove the 5 commercial parcels from it. The Resolution failed for lack of the necessary favorable votes. The District will keep all 7 parcels in its SOI. The Commission also voted in favor of the LAFCO Resolution adding the 40-acre Deubel parcel to the District's SOI and they voted in favor of another Resolution that approved the Annexation Agreement and the Mitigated Negative Declaration.

Adjournment: 9:01 p.m.

Next Regular Board Meeting: May 17, 2018

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.