

**Cameron Estates Community Services District MINUTES**  
**Regular Meeting: Thursday, March 16, 2017, 6:00 p.m.**  
**Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park**  
**Narthex in the Worship Center**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Eva Robertson, Director James Sholl, Director James Bergsten, Director Ken Moonitz. **President Miller called the meeting to order at 6:00 p.m. President Miller, Director Sholl, Director Moonitz, and Director Proft were in attendance. Director Robertson came at 6:10 pm. General Manager recorded minutes. There were no members of the public.**
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action  
**General Manager reported that agenda numbers were mixed up and advised a correction to renumber. Director Sholl motioned to approve the Agenda with the corrections. Director Miller seconded. All voted aye**
3. **Adjournment to Closed Session:**  
Conference with legal counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 one case.  
Board Discussion/Public Comment/Board Action  
**Legal counsel David McMurchie met with the Board regarding the annexation application that is pending. It was decided to continue, as was motioned in the January meeting, the process of discussions with the applicant's legal counsel but only if the applicant is willing to fund the District sufficient money to proceed.**
4. **Reconvene to Open Session and Announcement of Action Taken in Closed Session**  
**No action and no motion taken in closed session. Five members of the public joined the open meeting.**
5. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
  - a. **Approval of Minutes:** Regular meeting January 19, 2017  
*Attachment: Minutes- January 19, 2017*
  - b. **Financial Reports:** accepted as presented from County for January, February 2017  
*Attachments: Revenue and Expenditure Report; General Ledger, January, February 2017*
  - c. **Approval of Bills:** January 31, February 13, February 25, February 27, 2017, March 16, 2016  
*Attachments: Vouchers January 31, February 13, February 25, February 27, 2017, March 16, 2017*
  - d. **CSDA Board of Directors Call for Nominations Seat C**  
*Attachments: Memo dated 2/17/2017 from CSDA calling for nominations for Seat C*
  - e. **LAFCO Draft Budget for Fiscal Year 2017--2018**  
*Attachments: LAFCO Draft Budget 2017-2018*
  - f. **SDRMA Board of Directors Notification of Nominations**  
*Attachments: Memo from SDRMA dated 2/3/17 calling for Nominations*Board Discussion / Board Action  
**Director Sholl motioned to accept the consent calendar. Director Robertson seconded. All voted aye.**
6. **Open Public Forum**  
The Public has the opportunity to comment on subject matter relevant to CECSO business.  
**No comments or public input**

7. **CECSD 2017 Road Work**

Board will discuss the work to be done in 2017 upon consideration of Road Committee reports, the road surveys and strategy and priorities for work in 2017.

*Attachment: none*

Board Discussion/Public Comment/Board Action

**GM reported that Veerkamp charged time & material of \$18,806 rather than the original bid proposals of \$23,135 for the Cameron Road culvert and sinkhole. The GM reviewed the expected revenues and expenses and suggested holding back \$40,000 for emergency repairs from the budget for roadwork which means that only about \$60,000 is available for roadwork in 2017. GM reported receiving an email from residents of Spring Meadow Rd requesting that road be placed on list of distressed roads. Director Moonitz and Director Miller surveyed that road and determined that other roads are far worse than Spring Meadow, including McNeil, Flying C Rd between Strolling & Lariat, Longhorn Ridge, Lariat Loop, and Highcrest. Because of lack of revenues for 2017 these roads cannot be repaired. Director Moonitz asked the Directors to complete the survey of their roads by April 30, hopefully after the rains have stopped any further damage, and send a list of the most dangerous and serious potholes only so that he can compile those and formulate the scope. GM reminded the Board that the District is covered under California Uniform Public Construction Cost Accounting Act so work \$45,000 or less does not have to go out to bid and that work less than \$175,000 can be let to bid by informal procedures. She suggested obtaining 3 bids if the work is more than \$45,000.**

**Director Moonitz motioned to have Directors survey their roads and send a list of only serious and dangerous potholes and he will review each one for inclusion in a Scope of Work. Director Robertson seconded. All voted aye.**

8. **CECSD 2014-2015, 2015-2016 Audit**

The Board will review and accept the audit report for year-end 2015 and 2016

*Attachment: 2015/2016 Audit report*

Board Discussion/Public Comment/ Board Action

**Director Miller motioned to accept and approve the audit. Director Sholl seconded. All voted aye.**

9. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

**a. Directors Reports**

**Director Sholl and Miller reported that PGE damages are at corner of Strolling/Lariat, Strolling at Cameron near Mini-Storage entrance, throughout Ridge Pass, and the Flying C Cul-de-sac.**

**b. General Manager's Report**

**GM reported that PGE has agreed to pay reasonable costs for the repair of damage caused by the Missouri Flat/Gold Hill Reconductoring project to private roads within Cameron Estates identified as AR160 & AR148 to the condition the roads were in prior to PG&E's entry. The cost for repairs will be based on the lowest of 3 reasonable bids provided by District. GM will notify PGE of the additional damages reported by the Directors.**

**Adjournment** The meeting was adjourned at 8:05 p.m.

**Next Regular Board Meeting: May 18, 2017**

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