

**Cameron Estates Community Services District**  
**MINUTES- Regular Meeting**  
**Thursday, January 19, 2017, 7:00 p.m.**  
**Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park**  
**Education Building Multipurpose Room**

1. **Call to Order/Roll Call**

President Doris Miller, Vice President Eva Robertson, Director Ken Moonitz, Director James Sholl.  
**President Miller called the meeting to order at 7:00 p.m. President Miller, Director Robertson, Director Sholl, Director Moonitz, and Director Proft were in attendance. General Manager recorded minutes. There were several members of the public in attendance.**

2. **Oath of Office**

The General Manager will administer the Oaths of Office to the following Board members: James Bergsten  
*Attachment: None*  
**General Manager administered the Oath of Office to James Bergsten.**  
**No motion. No action.**

3. **Approval of Agenda**

Board Discussion/Public Comment/Board Action  
**Director Sholl motioned to approve the Agenda. Director Robertson seconded. All voted aye.**

4. **Deubel Annexation Application**

The Board will discuss the options regarding an annexation with legal counsel David McMurchie.  
*Attachment: Proposal letter from Deubel legal counsel Martha Lofgren*  
Board Discussion/Public Comment/Board Action  
**Mr. McMurchie presented his opinions and recommendations based on reviewing materials he received regarding the annexation application, research of CEQA laws, and LAFCO law. LAFCO has the authority to approve an annexation without the consent or input of the District, therefore there are many advantages for entering into a pre-annexation agreement: 1. we can limit density on our borders; 2. we can limit access to our roads including a no pass-through from Marble alley; 3. we can control issues of traffic, construction vehicles, CEQA and establish financing by negotiating the best deal that the District can get. In the pre-annexation negotiations the District will be able to equalize the expenses and funding so that the District is not disadvantaged. Any deed restrictions for limiting density would be permanent. His recommendation was that the District enter into discussions and negotiations with the annexation applicant's legal counsel in order to obtain the most advantageous agreement that benefits the District as long as the applicant will fund all the expenses for this. Director Robertson motioned to have our legal counsel enter into discussion and negotiations with the applicant's legal counsel as long as they will fund all expenses. Director Sholl seconded. All voted aye.**

5. **Election of Officers**

The Board of Directors of Cameron Estates CSD is required to elect a President and Vice President for the upcoming 2017 year.  
*Attachment: None*  
Board Discussion/Public Comment/Board Action  
**Director Sholl motioned to appoint Director Miller as president and Director Robertson as vice-president. Director Bergsten seconded. All voted aye.**

6. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).
- a. **Approval of Minutes:** Regular meeting November 17, 2016  
*Attachment: Minutes- November 20, 2014*
  - b. **Financial Reports:** accepted as presented from County November, December, 2016.  
*Attachments: Revenue and Expenditure Report; General Ledger, November, December 2016*
  - c. **Approval of Bills:** November 30, 2016, December 30, 2016, January 19, 2017  
*Attachments: Vouchers: November 30, 2016, December 30, 2016, January 19, 2017*

Board Discussion / Board Action

**Director Robertson motioned to accept the consent calendar. Director Miller seconded. All voted aye.**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

7. **Schedule of Board Meetings for 2017**

At the first Board meeting of the new year the Board of Directors of Cameron Estates CSD shall authorize the Board meeting schedule for the 2017 year.

*Attachment: 2017 Board Meeting Schedule*

Board Discussion/Public Comment/Board Action

**Director Sholl motioned to accept the schedule. Director Miller seconded. All voted aye.**

8. **Schedule for Gate Battery Monthly Checks and Flying C Barricade Gate**

Each month a board member is scheduled to check the back-up batteries at each of the entrance gates, check the padlock at the Flying C cul-de-sac barricade gate, and clean the three cameras at each of the entrance gates.

*Attachment: 2017 Schedule*

Board Discussion/Public Comment/Board Action

**Director Robertson motioned to accept the schedule. Director Miller seconded. All voted aye.**

9. **Appointment of Standing Committees**

The Board shall appoint Chairpersons and committee members for CECSO standing committees for 2017.

- a. **Road Committee Chair:** A chair and committee member shall be appointed to the Road Committee. The road committee will determine the condition of district roadways for the 2017.

*Attachment: None*

Board Discussion/Public Comment/Board Action

**Director Robertson motioned to appoint Director Moonitz as chair and Director Miller on the committee. Director Miller seconded. All voted aye.**

- b. **Budget Committee:** A chair and committee member shall be appointed for the Budget Committee. The budget committee is responsible for the creation of a CECSO budget for the 2017-2018 fiscal year.

*Attachment: None*

Board Discussion/Public Comment/Board Action

**Director Robertson motioned to appoint herself as budget chair and Director Bergsten on the committee. Director Sholl seconded. All voted aye.**

10. **Director Road Assignments for 2017 Road Work Project**

Each director is assigned roads to survey for any yearly road work projects.

*Attachment: 2017 Road Assignments*

Board Discussion/Public Comment/Board Action

**Director Miller motioned to accept the road assignments. Director Sholl seconded. All voted aye.**

11. **Approval of General Manager Services for 2017**

The Board of Directors of Cameron Estates CSD must authorize the continuation of the position and duties of the General Manager/Secretary for the 2017 year.

*Attachment: None*

Board Discussion/Public Comment/Board Action

**Director Robertson motioned to approve and continue Angela's position and duties as General Manager for 2017. Director Miller seconded. All voted aye.**

12. **Roadwork for 2017**

The Board will plan 2017 road work and discuss the severe deteriorating culvert on Cameron Rd.

*Attachment: Veerkamp bid for culvert repair on Cameron Road*

Board Discussion/Public Comment/Board Action

**Director Moonitz reported that the culvert on Cameron Rd has deteriorated so badly that an emergency repair must be done. A bid proposal from Doug Veerkamp General Engineering for \$20,675.00 was received today for the repair work. He also reported there are several bad potholes throughout the District. He requested that the Directors should send him a list of serious problems when they survey their roads not the usual types of repairs since there will not be a road bid package this year. A member of the public reported that there is a culvert problem on Lariat Loop and a less serious culvert problem on Lariat. Director Moonitz motioned to accept proposal from Veerkamp to repair the Cameron Rd culvert. Director Robertson seconded. All voted aye.**

13. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. **Director's Reports**

b. **General Manager's Report**

**General Manager reported that the District received a payment of \$4712 from SDRMA for claim filed for the August 12, 2016 damage caused by PG&E power line. General Manager filed a claim for reimbursement from PG&E for damages in the amount \$10,093 for the 10/9/16 incident caused by the power line. She received an email that PG&E will assume responsibility for those damages and will reimburse the District. General Manager reported that she has contacted PG&E about the damages to District roads while they install new equipment behind Flying C cul de sac and parts of Ridgepass and Lariat Roads. Their Electric Outreach Specialist emailed a confirmation that PG&E will reimburse the District for damages to the road. A member of the public recommended requesting something in writing regarding this.**

14. **Open Public Forum**

The Public has the opportunity to comment on subject matter relevant to CECSO business

**A member of the public recommended that the District stripe more roads for safety. He also suggested that the Board consider establishing an Ordinance to prohibit the placing of signs, tacks, tape on any of the posts or gates in the District.**

**Adjournment**

**Next Regular Board Meeting: March 16, 2017**

**NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.**