

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, March 17, 2016, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Eva Robertson, Director James Sholl, Director Dave Proft, Director Ken Moonitz. **President Miller called the meeting to order at 7:02 p.m. President Miller, Vice President Robertson, Director Sholl, Director Moonitz, and Director Proft were in attendance. General Manager recorded minutes. There were several members of the public in attendance.**

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Robertson motioned to approve the agenda. Director Proft seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting January 21, 2016
Attachment: Minutes- January 21, 2016
 - b. **Financial Reports:** accepted as presented from County for January, February, 2016
Attachments: Revenue and Expenditure Report; General Ledger, January, February, 2016
 - c. **Approval of Bills:** January 26, February 12, February 25, 2016
Attachments: Vouchers January 26, February 12, February 25, 2016
 - e. **CSDA Board of Directors Call for Nominations Seat B**
Attachments: Memo dated 2/19/2016 from CSDA calling for nominations for Seat B
 - f. **LAFCO Draft Budget for Fiscal Year 2016-2017**
Attachments: LAFCO 2016-2017 Draft Budget
 - g. **LAFCO Public Notice Received regarding appointment of a Public Member to LAFCO**
Attachment: LAFCO Public Notice
Board Discussion / Board Action
Director Proft motioned to approve the consent calendar. Director Sholl seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
Resident Mark Leja commented the tree & brush trimming maintenance in the District is not working and suggested that since the Easement Maintenance Policy is not being enforced that the Board should discuss this at a future meeting and to consider the District paying for a company to cut back all the trees & brush so that the roads are safe to drive.

5. **Revision and Adoption of New Agreement for Construction Services and General Conditions**
The Board will review and adopt the new Proposed Agreement for Construction Services and the new General Conditions in the road bid package.
Attachment: New Proposed CECSO Agreement for Construction Services and General Conditions.
Board Discussion/Public Comment/Board Action
Director Proft motioned to adopt the new Agreement for Construction Services and the General Conditions. Director Robertson seconded. All voted aye.

6. **CECSD 2016 Road Work Project**

Board will finalize the work to be done in 2016 upon consideration of Road Committee reports, the road surveys and strategy and priorities for work in 2016.

Attachment: none

Board Discussion/Public Comment/Board Action

The road committee final recommendations were presented and they propose a double chip seal with petromat on a section of Strolling Hills of approximately 121,400 square feet, from the ministorage unit up to Flying C Rd plus the additional small road section on Flying C Rd from Strolling Hills to Cameron Road. In addition, they propose to have our handyman fix the small but high risk potholes. Director Moonitz noted that Deer Knoll and Deer Creek have problems and need sealing.

The directors discussed the problems on McNeil cul de sac, large potholes and culvert problems on Fallen Leaf, the large potholes and road failures at the top of Flying C Rd near Lariat, erosion before the ministorage gate, dirt runoff on the newly reconstructed Flying C Rd due to heavy rains. Cameron Rd and Highcrest need crack sealing but there are not enough funds this year. The recent heavy rains have caused new problems with potholes, edge deterioration, sinkholes, and other failures. The committee felt that if the Strolling Hills double chip seal with petromat job was not done soon to preserve that heavily used road that it would have to eventually be removed & reconstructed.

If there is enough money in the budget after this large job they would like to crack seal some problem areas in October-November before the rains. Resident Mark Leja recommended hiring Skip Brown as consultant to inspect each stage of work as he is an expert in double chip seal with petramat. Director Moonitz motioned to put in the bid package the double chip seal project on Strolling Hills plus the short road section on Flying C Rd, appropriate shoulder backing and edging, and to hire the handyman to fix the smaller high risk potholes not to exceed \$1,000. Director Robertson seconded. All voted aye.

7. **Notice of Public Hearing for Consideration of Ballot Measure to Increase the Special Tax Within the District for Road Improvements, Upgrades, and Increased Maintenance.**

The Board will consider placing a Measure on the November 8, 2016 general election ballot asking the voters within the District for an increase in the current yearly \$250 special tax for road improvements, upgrades, and maintenance by a maximum of \$100, \$150, \$200, or \$250 per year per parcel for a maximum annual special tax not to exceed \$350, \$400, \$450, or \$500 per year per parcel. The Board will discuss different amounts and determine the amount of increase to ask for in the special tax for the ballot measure.

Attachment: Resolution 2016-01

Board Discussion/Public Comment/ Board Action

The Directors discussed that with an increase of \$150 per year per parcel the District would receive an additional \$43,650 per year which is substantial and would mean that the District could fix all the potholes each year and crack seal a section of a road each year. The General Manager noted that any increase in special tax can only be used for road improvements, upgrades, and increased maintenance and that it cannot be used for administrative costs such as attorney fees, employee salary, etc. Resident Mark Leja recommended the District tell the residents what they will get for the extra tax and be specific and they would be likely to vote for it as they can see what they will get. Director Proft motioned to adopt Resolution 2016-1 requesting an increase in the special tax of \$150 over and above the existing \$250 for a total special tax of \$400. Director Miller seconded. All voted aye.

8. **Consolidated General Election to be held November 8, 2016**

Resolution 2016-02: Declaring an Election, Consolidation with other Districts, Requesting Election Services, Nomination of Candidates: The Board will adopt Resolution 2016-02 for the election in November.

Attachment: Notice from El Dorado County, Resolution 2016-02

Board Discussion/Public Comment/Board Action

Director Proft motioned to adopt Resolution 2016-02 declaring an election and consolidation with other Districts. Director Sholl seconded. All voted aye.

9. **Replacement of Light Fixtures and Bulbs at Strolling Hills and Upper Flying C Road Entrances**

The Board will consider replacing the light fixtures and bulbs at Strolling Hills and Upper Flying C for approximately \$1200 per entrance and discuss how to dispose of the old fixtures and bulbs.

Attachment: none

Board Discussion/Public Comment/Board Action

Director Robertson motioned to have the fixtures and bulbs at two locations replaced for approximately \$2,400. Director Sholl seconded. All voted aye.

10. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Proft requested that the issue of ads in the newsletter be placed on the Agenda for May as he feels that there are too many ads. He also requested that we consider requesting a donation for placing the ads.

Director Moonitz requested that we place the issue of the Roadside Easement Policy on the May agenda as he feels if we are unable to enforce the policy we may need to abandon it.

b. General Manager's Report

None.

Adjournment

Next Regular Board Meeting: May 19, 2016

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.