

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, January 21, 2016, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Eva Robertson, Vice President Doris Miller, Director James Sholl, Director Dave Proft, Director Ken Moonitz. **President Eva Robertson called the meeting to order at 7:00 p.m. President Robertson, Vice President Miller, Director Sholl, Director Moonitz, and Director Proft were in attendance. General Manager recorded minutes. There were approximately 10 members of the public in attendance.**

2. **Election of Officers**
The Board of Directors of Cameron Estates CSD is required to elect a President and Vice President for the upcoming 2016 year.
Attachment: None
Board Discussion/Public Comment/Board Action
Director Proft motioned to appoint Director Miller as president. Director Robertson seconded. All voted aye. Director Robertson motioned to appoint herself as the vice-president. Director Sholl seconded. All voted aye.

3. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Robertson motioned to approve the agenda but requested that item number 8 be moved and placed between item 10 and 11. Director Moonitz seconded. All voted aye.

4. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting November 19, 2015
Attachment: Minutes- November 19, 2015
 - b. **Financial Reports:** accepted as presented from County for November and December 2015
Attachments: Revenue and Expenditure Report, General Ledger, November and December 2015
 - c. **Approval of Bills:** November 30, December 12, December 14, December 29, 2015, January 21, 2016
Attachments: November 30, December 12, December 14, December 29, 2015, January 21, 2016
Board Discussion / Board Action
Director Proft motioned to accept the Consent Calendar. Director Sholl seconded. All voted aye.

5. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
Resident Harry Child submitted a letter to each Director and requested that a letter be sent to all the residents explaining why the gate code is posted and requested that the gate matter be placed on the March Agenda for discussion. He also requested that the Board place a measure on the November allot to increase the annual special tax. General Manager was directed to place those items on the March Agenda.

6. **Schedule of Board Meetings for 2016**

At the first Board meeting of the new year the Board of Directors of Cameron Estates CSD shall authorize the Board meeting schedule for the 2016 year.

Attachment: 2016 Board Meeting Schedule

Board Discussion/Public Comment/Board Action

Director Proft motioned to approve the schedule of board meetings for 2016. Director Sholl seconded. All voted aye.

7. **Schedule for Gate Battery Monthly Checks and Flying C Barricade Gate**

Each month a board member is scheduled to check the back-up batteries at each of the entrance gates, check the padlock at the Flying C cul-de-sac barricade gate, and clean the three cameras at each of the entrance gates.

Attachment: 2016 Schedule

Board Discussion/Public Comment/Board Action

Director Robertson motioned to approve the schedule. Director Proft seconded. All voted aye.

9. **Approval of General Manager Services for 2016**

The Board of Directors of Cameron Estates CSD must authorize the continuation of the position and duties of the General Manager/Secretary for the 2016 year.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Sholl motioned to approve the General Manager services for 2016. Director Proft seconded. All voted aye.

10. **Revision and Adoption of New Agreement for Construction Services and General Conditions**

The Board will review and adopt the new Proposed Agreement for Construction Services and the new General Conditions in the road bid package.

Attachment: New Proposed CECSO Agreement for Construction Services and new General Conditions.

Board Discussion/Public Comment/Board Action

This matter was continued to the March Agenda.

8. **Director Road Assignments for 2016 Road Work Project**

Each director is assigned roads to survey for the yearly road work project.

Attachment: 2016 Road Assignments

Board Discussion/Public Comment/Board Action

Director Robertson motioned to approve the Director road assignments for 2016 road work project. Director Proft seconded. All voted aye.

11. **CECSO 2016 Road Work Project**

Road Chair Moonitz will report strategy and priorities for work in 2016.

Attachment: none

Board Discussion/Public Comment/Board Action

Road Chair Director Moonitz discussed the idea of applying chip seal with petromat on Strolling Hills from Cameron Road mini storage area to Flying C Rd and to install curbing, dikes, and culverts where necessary. He requested that the Director surveys be given to him by the end of February and that a Road Committee meeting would be scheduled sometime prior to the March meeting.

No Motion. No Action.

12. **Discussion of Retaining New Legal Counsel for the District**

General Manager is seeking Board approval to contract with David McMurchie of McMurchie Law for legal services.

Attachment: McMurchie Proposal to Provide Services as General Counsel

Board Discussion/Public Comment/Board Action

General Manager explained that Michael Minkler is no longer able to act as legal counsel and that David McMurchie was highly recommended by other CSD's and has vast experience in public law and special districts. Director Robertson motioned to approve a contract with David McMurchie for legal services. Director Proft seconded. All voted aye.

13. **Consideration of Installing Traffic Calming Devices (speed humps, etc)**

The Board will discuss the possibility of installing traffic calming measures on some District roads.

Attachment: Memo from attorney Bill Wright and Staff Report

Board Discussion/Public Comment/Board Action

The General Manager read the Agenda staff report to the Directors and the public. The Directors reviewed legal opinion memo from Bill Wright.

No Motion. No Action

14. **Revision of Exhibit A for the Advisory Vote Ballot Measure**

The ACCORD committee is requesting a small revision of the wording of Exhibit A for the June 7, 2016 Election requesting a ballot measure calling for an advisory vote.

Attachment: New Exhibit A

Board Discussion/Public Comment/Board Action

The Board and the public discussed various options for Exhibit A that would be more clear and easy for the resident voters to understand. Director Proft motioned to approve the revised Exhibit A to read "Should the General Plan be amended to change the zoning of approximately 3100 acres adjacent to Cameron Estates, known as Marble Valley and Lime Rock Valley, to increase the maximum number of allowable dwelling units from 400 to approximately 4,035 dwelling units?" Director Miller seconded. All voted aye.

15. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Sholl reported that replacing the entire lighting fixtures at each gate to LED for longer life and less energy will cost \$1058 per gate to replace all fixtures and lights and that this will greatly help the District.

b. General Manager's Report

General Manager reported that the weed spray would begin sometime end of January or early February, with a follow-up spray in April and the touch-up spray in June.

General Manager recommended placing a Measure on the November ballot to ask the residents for an increase in the \$250 yearly tax and to discuss the amount of increase on the March and/or May Agenda. General Manager reported that there will be two Director seats vacancies in the November election and she will proceed with Public Hearing and preparing the Resolution calling for an election to fill the seats.

Adjournment

Next Regular Board Meeting: March 17, 2016

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.