

Cameron Estates Community Services District
Minutes
Regular Meeting: Thursday, September 17, 2015, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Eva Robertson, Vice President Doris Miller, Director James Sholl, Director Dave Proft, Director Ken Moonitz. **President Eva Robertson called the meeting to order at 7:00 p.m. President Robertson, Vice President Miller, Director Sholl, Director Proft, Director Moonitz were in attendance. General Manager recorded minutes. There were 5 members of the public in attendance.**

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Proft motioned to approve the agenda, Director Miller seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting July 16, 2015, Special meeting September 2, 2015
Attachment: Minutes- July 16, 2015, September 2, 2015
 - b. **Financial Reports:** accepted as presented from County for June, July, August 2015
Attachments: Revenue and Expenditure Report; General Ledger, June, July, August 2015
 - c. **Approval of Bills:** July 23, July 24, August 26, September 2, September 17, 2015
Attachments: Bill Vouchers: July 23, July 24, August 26, September 2, September 17, 2015
 - d. **El Dorado County Auditor Office 2014/15 Direct Charges**
Attachment: 2015/16 Direct Charges for code 680 received, accepted, and processed July 20, 2015
 - e. **Special District Risk Management Authority (SDRMA) Award and Credits for Excellent Claims Record**
Attachment: SDRMA Letter, Certificate
 - f. **El Dorado County Auditor Office 2015/16 Final Estimate of Current Year Property Tax Revenue**
*Attachment: 2015/16 Final Estimate of Current Year Roll Property Tax Revenue for CECSO*Board Discussion / Board Action
Director Miller motioned to accept the Consent Calendar. Director Proft seconded. All voted aye.

4. **Consideration of Retaining a Road Engineer to Consult on Future Road Projects and to Improve the Road Bid Package and Contract.**
Shall the Board retain a road engineer to consult on District road projects and help formulate future strategic planning for road work, including revision of the bid package.
Attachment: Bid Proposal from Mark Leja Consulting
Board Discussion/Public Comment/Board Action
Mark Leja made a presentation about the work he would do for the District and gave his background. The board asked Mark about certain terms of his contract. President Robertson motioned to approve the president to sign the Independent Contractor Agreement with Mark Leja with revisions under "Designated Representatives" to strike out Angela Johnson and to add at the end after Agreement the words " subject to the authorization limits of the District policies or approval of the Board" and also to empower General Manager to obtain an estimate to revise the Bid Package and Scope of Work. Director Proft seconded. All voted aye.

5. **Public Hearing: Resolution 2015-08 Final Budget for Fiscal Year 2015-2016**

The CECSO Board is holding a public hearing for the presentation of Resolution and final budget for fiscal year 2015-2016.

Attachments: Resolution 2015-08, 2015-16 Final Budget, 2014-15 Budget Comparisons & Actuals
Board Discussion/Public Comment/ Board Action

President Robertson motioned to adopt the final budget and Resolution 2015-08. Director Miller seconded. All voted aye.

6. **2014- 2015 Annual Report for Special Taxes and Budget Comparison**

The General Manager will submit to the Board the Annual Report Accounting for Special Taxes 2014-15 and the 2014-15 Budget and Actuals

Attachment: 2014-15 Annual Report and 2014-15 Budget and Actuals
Board Discussion/Public Comment/Board Action

Director Miller motioned to accept the Annual Report Accounting for Special Taxes. Director Sholl seconded. All voted aye.

7. **CECSO 2015 and 2016 Road Work Project**

The Road Chair will report on the 2015 road work project and Board will discuss the road work projects for 2015-2016.

Attachment: none

Board Discussion/Public Comment/Board Action

Director Moonitz discussed the release and termination of the contract with Vicini and then awarding the contract to the second lowest bidder, Doug Veerkamp General Engineering.

The work will begin sometime in October.

No Motion. No Action.

8. **Consideration of Repairing Cul-De-Sac at the End of Valley Vista Road**

A resident at the end of cul-de-sac on Valley Vista Road has notified the District that as a result of the poor road design, there is extensive flooding and erosion and the Post Office will not deliver mail to her box when it rains heavily. Director Moonitz will report on consultation with Vicini and Veerkamp on this road issue and the Board to consider repairing that portion of the road.

Attachment: Letter from resident on Valley Vista Road and bid from Veerkamp General Engineering
Board Discussion/Public Comment/Board Action

Director Moonitz reported that he met with Vicini about the problem and that the road was not correctly sloped and that water flows back to the cul-de-sac and floods in a very large pond. It needs to be fixed by the District so that the water flows to the edges properly.

No Motion. No Action.

9. **CalRecycle's Rubberized Pavement Grant Program**

The Board to discuss filing an application for a grant under the Rubberized Grant Program and retaining a consultant to assist in the process. Applications are due in December, 2015 and a Resolution authorizing the submittal of the application is due in February 2016.

Attachment: Notice from CalRecycle
Board Discussion/Public Comment/Board

General Manager said that if the Board wants to pursue applying for a grant a Resolution would have to be adopted in November in order to apply in December. The District would need the help of an engineer or a grant writer in order to increase the chances of the grant approval. It is unknown how much that would cost and there is no guarantee that our District would be awarded. Most of the prior awards have been to cities for very specific work and often the public agency has some matching funds. Mr. Leja said that the project has to be very specific and the District has to be committed to this project and then the State agency determines if this is a good project for them. The process is very competitive. One problem could be that the receipt of public money from this grant agency could cause our roads to

be recharacterized as far as public vs. private. Mr. Leja also said that we would need a specialized engineer to consult and supervise such a project and that it is more costly than asphalt but that it lasts

much longer and is a good product. A member of the public stated that he is very concerned that the receipt of this kind of public money could affect the designation of the District's private roads and that could be a problem for the District and he felt we should not pursue this grant application.
No Motion. No Action.

10. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Miller reported the street sign at Strolling Hills and Ridgepass is broken down. Director Proft reported that someone dumped a sofa on Flying C Rd near Lariat on the road and he pulled it to the side. Director Sholl reported the street sign on McNeil is broken off. Director Sholl requested that the issue of speed bumps be an item at the November meeting because of wreckless driving on Lariat Loop. Director Sholl requested that an easement letter be sent to the Leippe's as the trees on that property are encroaching on the District road. Director Sholl requested that an easement letter be sent to owners of 4300 McNeil because they installed a fence that is encroaching on the District easement which would prevent the District from installing any shoulder backing. Director Sholl reported that the Teresi's are fixing the easement damage.

b. General Manager's Report

None

11. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSO business

Adjournment

The meeting was adjourned at 8:50 p.m.

Next Regular Board Meeting: November 19, 2015

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.