

Cameron Estates Community Services District
Minutes, Regular Meeting
Thursday, July 16, 2015, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. Call to Order/Roll Call

President Robertson called the meeting to order at 7 p.m. President Eva Robertson, Vice President Doris Miller, and Director David Proft were in attendance. Director James Sholl was absent. Director Ken Moonitz arrived at 7:06 p.m. There were three members of the public in attendance. Acting General Manager/Secretary and Consultant Hope Leja recorded the meeting.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Director Miller motioned to approve the agenda. Director Proft seconded. All voted aye, with Sholl and Moonitz absent.

3. Consent Calendar (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).

a. Approval of Minutes: Regular meeting May 21, 2015,

Attachment: Minutes-May 21, 2015

b. Financial Reports: accepted as presented from County May 31, 2015

Attachments: Revenue and Expenditure Report; General Ledger, May 31, 2015

c. Approval of Bills: May 27, June 22, June 27, July 14 and July 16, 2015

Attachments: Bill Vouchers: May 27, June 22, June 27, July 14, 2015 and July 16, 2015

d. Payment of Share of Net Operating Expenses for LAFCO: \$136.69

Attachment: Journal Entry Invoice 2015-2016

Board Discussion / Board Action

President Robertson motioned to approve the consent calendar. Director Miller seconded. All voted aye, with Sholl and Moonitz absent.

4. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSD business

There was no comment from the public.

5. CECSD 2015 Roadwork Project bid opening

The Board will open sealed bids submitted from contractors, review bid amounts and receipt of required paperwork, and accept the lowest responsible bid for the CECSD 2015 Roadwork Project.

Attachments: List of Contractors present at the drive-thru and received bid packages

Board Discussion/Public Comment/ Board Action

President Robertson opened the bids. They read as follows:

1. Doug Veerkamp General Engineering: Bid form, bid bond, noncollusion, and designation of subcontractors documents all included.

Crack sealing: \$44,160, Potholes: \$9,530, Edge Deterioration: \$5,603, Culvert Work: \$4,780, Repair of Flying C: \$7,346 Total: \$71,419

2. Sierra Asphalt, Inc.: Bid form, bid bond, noncollusion, and designation of subcontractors documents all included.

Crack Sealing: \$22,625, Potholes: \$9,500, Edge Deterioration: \$21,550, Culvert Work: \$20,750, Repair of Flying C: \$12,025 Total: \$86, 450

3. Joe Vicini, Inc.: Bid form, bid bond, noncollusion, and designation of subcontractors documents all

included.

Crack Sealing: \$13,508, Potholes: \$11,463, Edge Deterioration: \$13,980, Culvert Work: \$4,992,
Repair of Flying C: \$9,583 Total: \$53,526

The bid from Joe Vicini, Inc was lowest bid at \$53,526.

President Robertson motioned to approve the bid from Joe Vicini, Inc in the amount of \$53,526.
Director Miller seconded. All voted aye, with Sholl absent.

6. Discussion of the Feasibility of Maintaining Camera Security for Gate Vandalism

The Board will discuss several options regarding the feasibility of maintaining gate camera security:

- a. **The Board will review and discuss bid proposal from Smith & Sons for a new gate camera system**
Attachment: Bid proposal from Smith & Sons
- b. **The Board will discuss keeping the system and contract with Sonitrol**
Attachment: Summary of Sonitrol expenditures and summary of gate damages 2007--2014
- c. **The Board will explore the option of discontinuing camera gate monitoring all together and terminating the current contract with Sonitrol.**
Attachment: none

Board Discussion/Public Comment/Board Action

Board discussed costs for gate monitoring, gate damages, and recouping costs for damage. President Robertson reported on Smith and Sons bid for replacing recording devices, removal from cloud and monitoring, and cost of new equipment. Bid was close to \$10,000. Discussed terrible customer service from Sonitrol. Letter should be sent to Sonitrol regarding customer service requesting credit when cameras (cloud) are down. No motion.

7. Public Hearing: CECSO 2015-2016 Proposed Draft Budget Resolution 2015-05

The Board is holding a public hearing to present the CECSO Proposed Draft Budget for 2015-2016.

Attachment: Resolution 2015-05, 2015-2016 Budget, 2014-2015 Budget Comparisons & Actuals

Board Discussion/Public Comment/ Board Action

Director Proft motioned to adopt Resolution 2015-05 Proposed Draft Budget Resolution for the year 2015-2016 in the amount of \$349,423. President Robertson seconded. All voted aye, with Sholl absent.

8. Public Hearing: Resolution 2015-06 Collection of Special Assessment Taxes (Direct Charges) for Fiscal Year 2015-2016

A public hearing is being held for the purpose of adopting a resolution for the collection of special assessment taxes (direct charges) within the District for road improvements, maintenance and other operating expenses of the district, and for El Dorado County to collect these assessments on the fiscal year 2015-2016 tax roll.

Attachment: Resolution 2015-06

Board Discussion/Public Comment/ Board Action

President Robertson motioned to adopt Resolution 2015-06 Collection of Special Assessment Taxes. Director Proft seconded. All voted aye, with Sholl absent.

9. SDRMA 2015 Board of Directors Elections

The Board will consider and vote for up to 3 candidates on the ballot and adopt Resolution 2015-07 for SDRMA's board of directors.

Attachment: Memo, ballot, candidate statements, Resolution 2015-07

Board Discussion/Public Comment/ Board Action

President Robertson motioned to vote for Ed Gray and Sandy Raffelson for SDRMA's Risk Management Board of Directors. Director Proft seconded. All voted aye, Sholl absent.

President Robertson motioned to adopt Resolution 2015-07 for SDRMA Board of Directors. Director Miller seconded. All voted aye, Sholl absent.

10. CSDA Board of Directors Election 2015 Mail Ballot

The Board will consider and vote for a representative to the CSDA Board of Directors Seat A.

Attachment: Memo, ballot, candidate statements

Board Discussion/Public Comment/ Board Action

President Robertson motioned to vote for Noel Mattock for CSDA Board of Directors. Director Miller

seconded. All voted aye, Sholl absent.

11. CECSD Road Matters for 2015 and 2016

Directors will discuss priority road work for the next year 2016. Directors will consider the hiring of Youngdahl Engineering for any work needed for this year 2015 road work.

Attachment: none

Board Discussion/Public Comment/ Board Action

The Board discussed hiring a consultant to assist with district road work for 2015. Said consultant would help determine what work should be done and do it in a more efficient and cost effective manner than the road committee can do alone. Director Moonitz stated that there is still time this year for other road work contracts. Director Moonitz stated he would speak with the General Manager regarding holding a special meeting regarding other road work to be done this year and hiring a consultant. Discussion was had regarding contacting the contractors bidding on the above contract (Agenda item 5) to determine why there was such a difference in the bid breakdowns, e.g. a \$30,000 difference in crack sealing. This information would be beneficial to the CECSD to determine how the contract could be written to prevent any discrepancies in the future. No Motion.

12. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports:

- 1. Director Miller reported that a beaver damaged tree was removed from the area of Flying C and Cameron (Garretts property).**
- 2. Director Miller also reported on black matter on the roadways. She traced it back to a contractor working on a driveway on Spring Meadow who stated it was a type of glue that stuck to the tires of workers trucks and would eventually wear away.**
- 3. Director Proft stated that rocks and berms were placed at the side of the gates at the Mini Storage unit to prevent vehicles from going around the gate.**
- 4. President Robertson reported that the "wait here" sign placed at the Strolling Hills gate seems to be working and people were stopping a little further back from the gate.**

b. General Manager's Report: None

Adjournment

The Meeting was adjourned at 7:53 p.m.

Next Regular Board Meeting: September 17, 2015

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Angela Johnson at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.