

Cameron Estates Community Services District
MINUTES- Regular Meeting
Thursday, May 21, 2015, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. Call to Order/Roll Call

President Eva Robertson, Vice President Doris Miller, Director Ken Moonitz, Director James Sholl, Director David Proft. **President Eva Robertson called the meeting to order at 7:00 p.m. President Robertson, Vice President Miller, Director Moonitz were in attendance. General Manager recorded minutes. Director Sholl and Director Proft were not in attendance.**

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Director Robertson motioned to approve the agenda, Director Miller seconded. All voted aye.

3. Consent Calendar (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).

- a. Approval of Minutes:** Regular meeting March 19, 2015, Road Committee meeting May 5, 2015
Attachment: Minutes-March 19, 2015 and May 5, 2015
- b. Financial Reports:** accepted as presented from County March 31, 2015, April 30, 2015
Attachments: Revenue and Expenditure Report; General Ledger, March 31, 2015, April 30, 2015
- c. Approval of Bills:** March 27, 2015. April 9, 2015, April 27, 2015, May 5, 2015, and May 21, 2015
Attachments: Bill Vouchers: March 27, April 9, April 27, May 5, May 21, 2015
- d. LAFCO Final Budget for Fiscal Year 2015-2016**
Attachments: Memo, LAFCO 2015-2016 Final Budget
- e. Yearly Fixed Roll/Lien DVD from Parcel Quest**
Attachments: Order Form
- f. State Fund dividend payment received for \$26.33**
Attachments: cover letter and copy of check from State Fund April 2, 2015

Board Discussion / Board Action

Director Miller motioned to accept the Consent Calendar. Director Robertson seconded. All voted aye.

4. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSO business

No Public Comment.

5. Public Hearing: Appropriations Limitations Resolution 2015-04

The Board is holding a public hearing to present the Appropriations Limitations for fiscal year 2015-2016.

Attachment: Resolution 2015- 04 Appropriations Limitations

Board Discussion/Public Comment/ Board Action

Director Robertson motioned to adopt Resolution 2015-04 and the Appropriations Limitations for 2015-16. Director Miller seconded. All voted aye.

6. **Discussion of the Feasibility of Maintaining Camera Security for Gate Vandalism**

The Board will discuss several options regarding the feasibility of maintaining gate camera security:

- a. **The Board will review and discuss bid proposal from Smith & Sons for a new gate camera system**

Attachment: Bid proposal from Smith & Sons

- b. **The Board will discuss keeping the system and contract with Sonitrol**

Attachment: Summary of Sonitrol expenditures and summary of gate damages 2007--2014

- c. **The Board will explore the option of discontinuing camera gate monitoring all together and terminating the current contract with Sonitrol.**

Attachment: none

Board Discussion/Public Comment/Board Action

Director Miller motioned to continue this agenda item to the July meeting so that all the Directors could discuss the issue. Director Robertson seconded. All voted aye.

7. **Roadside Easement Weed Control Spraying 2016**

The General Manager is seeking Board approval to contract with Jones Brothers to arrange for district roadside easement weed spraying for year 2016.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Miller motioned to allow the General Manager to contract and arrange for the roadside easement weed spray for 2016. Director Robertson seconded. All voted aye.

8. **Revision of the District Mission Statement**

The Board will discuss mission statement and a possible revision of the existing mission statement to change to *"The Mission of Cameron Estates Community Services District is to construct and maintain district roadways and easements, define riding trails, provide control over use and authorize restriction of access to roads, and to represent the residents in District matters as may arise before various regulatory bodies."*

Attachment: Existing Mission Statement

Board Discussion/Public Comment/Board Action

A member of the public suggested that we omit the portion "define riding trails" since the District has never had the trails. Director Robertson motioned to approve the revision of the Mission Statement. Director Miller seconded. All voted aye.

9. **Adoption of an Injury & Illness Prevention Program**

SDRMA requires that the District create and adopt an Injury & Illness Prevention Program in compliance with Cal-OSHA.

Attachment: Model Injury & Illness Prevention Program policy

Board Discussion/Public Comment/Board Action

Director Miller motioned to adopt an Injury & Illness Prevention Program. Director Robertson seconded. All voted aye.

10. **CECSD Road Matters and 2015 Road Work Project**

Director Moonitz will report on the scope of the project and Board will determine what work will be included in a bid package

Attachment: Timeline and 3/30/15 Road Survey General Discussion

Board Discussion/Public Comment/ Board Action

Director Moonitz reviewed the items discussed at the Road Committee meeting in order of priority. General Manager reviewed the bids and price breakdown of work for 2012--2014. It was noted that a new home construction on Flying C Rd at Fallen Leaf could possible destroy any repairs done this year. If that happens then the homeowner would have to pay for the repair of any damage.

Director Robertson motioned to put on the Scope for 2015 the following work: 1. Crack sealing Cameron Road from Flying C Rd to Strolling Hills; 2. Repair of Flying C Rd between Lariat and Fallen Leaf Rd 12 ft by 100-150 ft possibly in 2 parts due to the construction of a new home in that

section; 3. Culvert repairs on Strolling Hills at Ridgepass, Fallen Leaf, Lariat, Flying C Rd at Flying C Ct and continue install of swale on Ridgepass approximately 200 ft; 4. Repair extensive edge deterioration on Lariat starting at west end from Strolling Hills to the Y and explore install of needed swales and culvert repair causing heaving; 5. Repair large potholes and additional crack sealing and edge work for the Class 1-2 roads in preparation for future overlay. Director Miller seconded. All voted aye.

11. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

b. General Manager's Report

No reports.

Adjournment The meeting was adjourned at 8:40 p.m.

Next Regular Board Meeting: July 16, 2015

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Angela Johnson at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.