

Cameron Estates Community Services District
Minutes
Regular Meeting: Thursday, September 18, 2014, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Eva Robertson, Vice President Doris Miller, Director James Sholl, Director Dave Proft, Director Ken Moonitz.
President Robertson called meeting to order at 7 p.m. President Robertson, Vice President Miller, Director Sholl, Director Moonitz, and Director Proft were in attendance. There were several members of the public in attendance. General Manager recorded minutes.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Proft motioned to approve the agenda as written. Director Miller seconded. All voted aye

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting July 17, 2014
Attachment: Minutes- July 17, 2014
 - b. **Financial Reports:** Accepted as presented from County for June, July, 2014, year end June 2014.
Attachments: Revenue & Expenditure Report; General Ledger, June, July 2014, year end June 2014.
 - c. **Approval of Bills:** August 10, 2014, August 11, 2014, September 2, 2014, September 18, 2014
Attachments: Bill Vouchers: August 10, 2014, August 11, 2014, September 2, 2014, September 18, 2014
 - d. **El Dorado County Auditor Office 2014/15 Direct Charges**
Attachment: 2014/15 Direct Charges for code 680 received and processed August 14, 2014
 - e. **Special District Risk Management Authority (SDRMA) Award and Credits for Excellent Claims Record**
*Attachment: SDRMA Letter, Certificate*Board Discussion / Board Action
Director Proft motioned to approve the Consent Calendar. Director Miller seconded. All voted aye.

4. **Public Hearing: Resolution 2014-09 Final Budget for fiscal year 2014-2015**
The CECSO Board is holding a public hearing for the presentation of Resolution and final budget for fiscal year 2014-2015.
Attachments: Resolution 2014-09, 2014-2015 Final Budget, Budget Comparisons
Board Discussion/Public Comment/ Board Action
Director Miller motioned to adopt the Final Budget for fiscal year 2014-2015 and to adopt Resolution 2014-09. Director Sholl seconded. All voted aye.

5. **Annual Financial Audit for Fiscal Years ending June 30, 2013 and June 30, 2014**
The General Manager seeks authorization for accountant services in the amount of \$5,000 for the annual financial audit for fiscal years ending June 30, 2013 and June 30, 2014.
Attachment: Engagement letter from Vaughn Johnson
Board Discussion/Public Comment/Board Action
General Manager reported that Vaughn Johnson has been doing the Audit for our District for several

years and her fee is again \$5,000. GM contacted 3 other CPA firms that perform audits for Special Districts comparable to ours and the fee was \$7,000 minimum. Our District has been satisfied with the work of Vaughn Johnson and her office is in Cameron Park.

Director Robertson motioned to authorize General Manager to contract with Vaughn Johnson for the 2013 and 2014 Audit. Director Miller seconded. All voted aye.

6. **Adoption of Hold Harmless Release and Waiver Form for volunteers who do miscellaneous work for the District.** The General Manager will present waiver form for volunteers who do miscellaneous work for the District and that will fulfill the requirement in Policy and Procedure 2115 Volunteer Personnel.

Attachment: Policy & Procedure 2115 Volunteer Personnel and hold harmless release and waiver form.

Board Discussion/Public Comment/Board Action

Director Proft motioned to adopt the hold harmless release and waiver for volunteers. Director Miller seconded. All voted aye.

7. **Discussion of Sonitrol Bid for security license plate camera installation at the three exit gates**

The Board will consider and discuss the bid proposal from Sonitrol for \$1,575 for installation of license plate cameras at one exit gates and the prior proposal for installation of license plate cameras at all 3 exit gates for \$4,715.

Attachment: bids from Sonitrol

Board Discussion /Public Comment/ Board Action

Director Sholl estimated that trenching would cost additional \$1,000 per location which brings the cost for each camera installation to approximately \$2,600 or almost \$8,000 for all three cameras.

General Manager gave a brief report on all the accidents since 2007 and how the District recovered the damages --either through SDRMA, private party insurance, or the person who caused the damage.

Director Proft noted that most of the damages were at Mini Storage and suggested that a brighter road road stripe be installed so drivers clearly see the division in the road so that there might be fewer accidents. The General Manager said she would get a bid from Veerkamp for road striping at that location. A member of the public said that he thought there were more accidents at Mini Storage because it is darker and more isolated and bad drivers are unseen and can get away with the damages.

No Motion

8. **CECSD 2014 and 2015 Road Work Project**

The Road committee chair will report on the 2014 road work project and Board to discuss road work project for 2015.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Moonitz reported that the work will begin the first week of October.

No Motion

9. **Director Appointment due to insufficient nominees for election**

The District received insufficient nominees for the number of director seats to be elected at the November 4, 2014 election. In accordance with elections Code 10515, the Board has the opportunity to recommend to the Board of Supervisors a nominee for appointment and upon appointment the Director will assume office and serve exactly as if they were elected to the position. The Board will discuss and recommend a nominee to submit to Board of Supervisors for approval and appointment.

Attachment: letter from El Dorado County Elections Department, Election Code 10515

Board Discussion/Public Comment/Board Action

Director Miller motioned to recommend James Sholl as nominee for appointment by the Board of Supervisors.

Director Moonitz seconded. All voted aye.

10. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

- a. Directors Reports
- b. General Manager's Report

No reports from Directors or Staff

11. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSO business.

A resident commended and thanked the Board of Directors for volunteering their time and talent again and for doing a good job for the neighborhood.

A resident complained about the noise at a very large party located on the vineyard property on Deer Creek Road. Another resident said she was told by another neighbor that there have been weekly loud parties at that same property.

Adjournment The meeting was adjourned at 8:10 p.m.

Next Regular Board Meeting: November 20, 2014

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.