

Cameron Estates Community Services District
MINUTES- Special Meeting/Workshop
Tuesday, April 9, 2013, 6:00 p.m.
4191 McNeil Road, Cameron Park

1. **Call to Order/Roll Call**

President James Sholl, Vice President Ken Moonitz, Director Doris Miller, Director Smokey Riggert, Director George Coverick.

President Sholl called the meeting to order at 6:03 p.m. Vice President Moonitz, Directors Miller, and Coverick were in attendance. Director Riggert was absent.

2. **Approval of Agenda**

Board Discussion/Public Comment/Board Action

Director Miller motioned to approve the agenda. Vice President Mooniz seconded.

3. **Open Public Forum**

The Public has the opportunity to comment on subject matter relevant to CECSO business

4. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. **Directors Reports**

Director Miller wanted to add Mr. Jim Moore and Mr. Bill Center to the May Agenda.

b. **General Manager's Report**

5. **CECSO Policy and Procedures**

Review and adoption of Policies as follows: 1030 Public Complaints, 1050 Copying Public Documents, 2000 General Manager, 2100 Vehicle costs, 2115 Volunteer Personnel Worker's Comp. Ins., 2210 Sexual Harassment, 2215 Harassment, 2220 Affirmative Action, 2225 Equal opportunity, 2251 Confidentiality regarding resignations, 2300 Job Description of General Manager, 3020 Budget Preparation, 3075 Credit Card usage, 4010 Code of Ethics, 4060 Committees of the Board, 4070 Basis of Authority, 5010 Board meetings, 5020 Board Meeting Agenda, 5030 Board meeting conduct, 5040 Board Actions and Decisions, 5060 Minutes of Board meeting, 5070 Rules of order for board and committee meetings, 6030 Annexation procedures, 6050 Development agreements.

Attachment: Policies: 1030, 1050, 2000, 2100, 2115, 2210, 2215, 2220, 2225, 2251, 2300, 3020, 3075, 4010, 4060, 4070, 5010, 5020, 5030, 5040, 5060, 5070, 6030, 6050.(from previous meeting)

Board Discussion/Public Comment/Board Action

The Board discussed and made changes for CECSO Policy and Procedures.

Adjournment 7:30 p.m.

Approved at the May 16, 2013 CECSO Board of Directors meeting_____