

Cameron Estates Community Services District
AGENDA- Regular Meeting
Thursday, January 16, 2014, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Multipurpose Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call**
President James Sholl, Vice President Ken Moonitz, Director Doris Miller, Director David Proft, Director Eva Robertson.
2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
3. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business
4. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting November 21, 2013.
Attachment: Minutes- November 21, 2013
 - b. **Financial Reports:** accepted as presented from County November, December, 2013.
Attachments: Revenue and Expenditure Report; General Ledger, November, December 2013.
 - c. **Approval of Bills:** December 16, 2013, January 16, 2014
Attachments: Bill Vouchers: December 16, 2013, January 16, 2014
Board Discussion / Board Action
5. **Director and Staff Reports**
Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.
 - a. **Director's Reports**
 - b. **General Manager's Report**
6. **2012- 2013 Year-End Financial Report and Budget Comparison**
The General Manager will report on the 2012-2013 Year-End Financial Report and Budget Comparison.
 - a. **2012-2013 Year-End Financial Report**
Attachment: 2012-2013 Year-End Financial Report
Board Discussion/Public Comment/Board Action
 - b. **2012-2013 Budget Comparison: Budget vs. Actuals**
Attachment: 2012-2013 Budget Comparison
Board Discussion/Public Comment/Board Action
7. **Election of Officers**
The Board of Directors of Cameron Estates CSD is required to elect a President and Vice President for the upcoming 2014 year.
Attachment: None
Board Discussion/Public Comment/Board Action

8. Schedule of Board Meetings for 2014

At the first Board meeting of the new year the Board of Directors of Cameron Estates CSD shall authorize the Board meeting schedule for the 2013 year.

Attachment: 2014 Board Meeting Schedule

Board Discussion/Public Comment/Board Action

9. Schedule for Gate Battery Monthly Checks and Flying C Barricade Gate

Each month a board member is scheduled to check the back-up batteries at each of the entrance gates, check the padlock at the Flying C cul-de-sac barricade gate, and clean the three cameras at each of the entrance gates.

Attachment: 2014 Schedule

Board Discussion/Public Comment/Board Action

10. Appointment of Standing Committees

The Board shall appoint Chairpersons and committee members for CECSO standing committees for 2014.

a. Road Committee Chair: A director shall be appointed as Chairperson of the Road Committee. The Road committee will determine the condition of district roadways for the 2014 CECSO Road Work Project.

Attachment: None

Board Discussion/Public Comment/Board Action

b. Budget Committee: A chair and committee members shall be appointed for the Budget Committee. The budget committee is responsible for the creation of a CECSO budget for the 2014-2015 fiscal year.

Attachment: None

Board Discussion/Public Comment/Board Action

11. Director Road Assignments for 2014 Road Work Project

Each director is assigned roads to survey for the yearly road work project.

Attachment: 2014 Road Assignments

Board Discussion/Public Comment/Board Action

12. Report on Sonitrol Cloud Service Installation and Training

General Manager will update directors on the Sonitrol Cloud Service Installation and the training she received on 12/23/2013 from Sonitrol. Since the gate camera monitoring is now web based, another director or two should be trained in order to serve as back up to the General Manager when she is gone.

Attachment: None

Board Discussion/Public Comment/Board Action

13. Roadside Easement Weed Control Spraying

Roadside easement weed control spraying will commence in January or February.

Attachment: weed spraying bid proposal from lowest bidder

Board Discussion/Public Comment/Board Action

14. Approval of General Manager Services for 2014

The Board of Directors of Cameron Estates CSD must authorize the continuation of the position and duties of the General Manager/Secretary for the 2014 year.

Attachment: None

Board Discussion/Public Comment/Board Action

15. Consideration of retaining a consultant to prepare a report recommending road and design standards for the district.

Shall the Board retain a consultant to prepare a report recommending road and design standards for the district in order to properly address impact of future development on District roads.

Attachment: Memo from legal counsel, Bid Contract Boyer & Associates, Resume Matt Boyer

Board Discussion/Public Comment/Board Action

16. CECSD Policy and Procedures

The Board will discuss the CECSD policy and procedure manual and will work on creating policies and procedures for district operations.

Attachment: Policy and Procedures

Board Discussion/Public Comment/Board Action

Adjournment

Next Regular Board Meeting: March 20, 2014

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.