

Cameron Estates Community Services District
AGENDA- Regular Meeting
Thursday, March 21, 2013, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Fellowship Meeting Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call**
President James Sholl, Vice President Ken Moonitz, Director Doris Miller, Director Smokey Riggert, Director George Coverick.
2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
3. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business
4. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting January 17, 2013.
Attachment: Minutes- January 17, 2013
 - b. **Financial Reports:** accepted as presented from County December, 2012, January and February 2013.
Attachments: Revenue and Expenditure Report; General Ledger, December 2012, Jan., Feb, 2013.
 - c. **Approval of Bills:** February 21, 2013, March 21, 2013
Attachments: Bill Vouchers: February 21,2013, March 21, 2013
 - d. **Uniform Public Construction Cost Accounting Act Limits:** As of January 1, 2013 limits in UPCCA have been changed: \$45,000 or less for public projects to be performed by negotiated contract, \$175,000 or less may be let to contract by informal procedures (as set forth by UPCCA) over \$175,000 to be let to contract by formal bidding procedures (as outlined by UPCCA).
Attachments: AB270
 - e. **Annual Statement of Economic Interests-Form 700**
Attachments: Memo re: Form 700
 - f. **CSDA Board of Directors Call for Nominations**
Attachments: Memo from CSDA calling for nominations
 - g. **SDRMA Board of Directors Notification of Nominations**
Attachments: Memo from SDRMA calling for Nominations
Board Discussion / Board Action
5. **Director and Staff Reports**
Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.
 - a. **Directors Reports:** Director Miller: Measure Y initiative regarding Marble Valley/Lime Rock developments. Other director reports.
 - b. **General Manager's Report:** 2nd phase of EID Foremain project, Weed spraying in April.
6. **Fire Safe Council Committee Report**
Fire Safe Chairman Gary Miller will report on Fire Safe Council business.
Attachment: None
Board Discussion/Public Comment/ Board Action

7. **Marble Valley/Lime Rock Valley Developments**

a. Report on Scoping Meetings of Marble Valley/Lime Rock Developments: The General Manager was in attendance at both of these meetings and will report.

Attachment: Letter to Marble Valley/Lime Rock regarding access restriction

Board Discussion/Public Comment/ Board Action

b. Report from Marble Valley Development Committee: the chair/committee members will report on their concerns and mitigation measure suggestions.

Attachment: None

Board Discussion/Public Comment/ Board Action

c. Report from Lime Rock Valley Development Committee: the chair/committee members will report on their concerns and mitigation measure suggestions.

Attachment: None

Board Discussion/Public Comment/ Board Action

d. Report from Trails Committee: the chair/committee members will report on their concerns and mitigation measure suggestions.

Attachment: None

Board Discussion/Public Comment/ Board Action

8. **Deubel Annexation Update**

a. General Manager to report on meeting with legal counsel and LAFCO.

Attachment: Letter to LAFCO

Board Discussion/Public Comment/ Board Action

b. Report of traffic engineer assessment of Flying C Ct./Native Lane

Attachment: None

Board Discussion/Public Comment/ Board Action

9. **CECSD Road Matters**

a. Culvert and Drainage issues in District, Ministorage drainage. President Sholl will report.

Attachment: None

Board Discussion/Public Comment/ Board Action

b. CECSD 2013 Road Work Project. Vice President Moonitz, Road Chair, will discuss director Assignments for road survey, plan of action for 2013, and road issues.

Attachment: List of Roads/Director assignments

Board Discussion/Public Comment/ Board Action

c. Creation of Road Sign Committee. Creation of committee to map signs in district, assess conditions of signs and report to GM to order for replacement/repairs.

Attachment: None

Board Discussion/Public Comment/ Board Action

d. Update of stop line painting at intersections, striping of roads. Director Moonitz will report.

Attachment: None

Board Discussion/Public Comment/ Board Action

e. Maintenance of Bridge Railings. Director Moonitz will report on quotes obtained for painting the wrought iron bridge railings over Deer Creek.

Attachment: None

Board Discussion/Public Comment/ Board Action

10. **Handyman Contract/Compensation**

The Board will discuss hiring a handyman and method/ amount of compensation: wages or bid proposal.

Attachment: Sample Handyman Contract

Board Discussion/Public Comment/ Board Action

11. **Updating of District Bylaws**

Continued from the January meeting. The board shall review and update existing bylaws.

Attachment: CECSD Rules and Regulations

Board Discussion/Public Comment/Board Action

12. Creation of Mission Statement

Continued from January meeting. The Board was to create sample mission statements for board review and possible adoption.

Attachment: None

Board Discussion/Public Comment/Board Action

13. Creation of Vision Statement

Continued from January meeting. The Board was to create sample vision statements for board review and possible adoption.

Attachment: None

Board Discussion/Public Comment/ Board Action

14. Report on Dividend Road Access

The General Manager will report on the latest information from Supervisor Nutting's office regarding Dividend Road in Barnett Business Park. The board will discuss response strategies.

Attachment: None

Board Discussion/Public Comment/Board Action

15. Report of CSDA Webinar Workshop

Director Coverick attended a webinar workshop on Understanding Board Member and District Liability Issues. He will report on this webinar.

Attachment: None

Board Discussion/Public Comment/Board Action

16. LAFCO Election Special District Representative

The District received a ballot and memo from LAFCO regarding the election of a special district representative.

Attachment: Ballot, memo, candidate statements

Board Discussion/Public Comment/ Board Action

17. CECSD Policy and Procedures

a. Adoption of Resolution 2013-01 Annexation Policies and Procedures

Attachment: Resolution 2013-01

Board Discussion/Public Comment/ Board Action

b. Review and adoption of Policies as follows: 1030 Public Complaints, 1050 Copying Public Documents, 2000 General Manager, 2100 Vehicle costs, 2115 Volunteer Personnel Worker's Comp. Ins., 2210 Sexual Harassment, 2215 Harassment, 2220 Affirmative Action, 2225 Equal opportunity, 2251 Confidentiality regarding resignations, 2300 Job Description of General Manager, 3020 Budget Preparation, 3075 Credit Card usage, 4010 Code of Ethics, 4060 Committees of the Board, 4070 Basis of Authority, 5010 Board meetings, 5020 Board Meeting Agenda, 5030 Board meeting conduct, 5040 Board Actions and Decisions, 5060 Minutes of Board meeting, 5070 Rules of order for board and committee meetings, 6030 Annexation procedures, 6050 Development agreements.

Attachment: Policies: 1030, 1050, 2000, 2100, 2115, 2210, 2215, 2220, 2225, 2251, 2300, 3020, 3075, 4010, 4060, 4070, 5010, 5020, 5030, 5040, 5060, 5070, 6030, 6050.

Board Discussion/Public Comment/Board Action

Adjournment

Next Regular Board Meeting: May 16, 2013

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@sbcglobal.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronestates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Hope Leja at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.