

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, November 17, 2016, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Conference Room

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Eva Robertson, Director James Sholl, Director Dave Proft, Director Ken Moonitz. **President Miller called the meeting to order at 7:00 p.m. President Miller, Director Robertson, Director Sholl, Director Moonitz, and Director Proft were in attendance. General Manager recorded minutes. There were several members of the public in attendance.**

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director President Miller motioned to move item 6 to position 5 and move item 5 to position 6 and to approve the agenda. Directed Proft seconded. All voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting September 15, 2016
Attachment: Minutes- September 15, 2016
 - b. **Financial Reports:** Accepted as presented from County for September, 2016, October, 2016
Attachments: Revenue and Expenditure Report; General Ledger, September 2016, October 2016
 - c. **Approval of Bills:** September 13, September 15, September 23, October 26, October 28, November 17
*Attachments: September 13, September 15, September 23, October 26, October 28, November 17, 2016*Board Discussion/Board Action
Director Robertson motioned to approve Consent Calendar. Director Proft seconded. All voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business
Resident Evans recommended that when Marble Valley development goes in, a gate should be installed at any Emergency Access Use Roads to prevent their residents from using our roads and that the road only be used for emergency vehicles. He also stated that Marble Valley development should pay for the installation of the gate and for all upkeep and maintenance.

5. **Deubel Annexation Application**
The Board will discuss the application process and new proposal from the applicant.
Attachment: Letter from legal counsel Martha Lofgren
Board Discussion/Public Comment/Board Action
Director Sholl gave a brief overview history of the Deubel requests for annexation into the District, reviewing correspondence and requests since 2008 to come to some agreement. In March 2013, the Board adopted a formal Resolution and Procedures for annexation applications. The General Manager reviewed past legal counsel opinions that before an annexation is considered the applicant must pay the District for traffic and environmental studies, and that the District attempts to receive the funding and enforce the necessary studies with the applicant have not been successful. General Manager reported that the District did receive the funds that was owed for prior costs incurred with the annexation process before the meeting. The applicant's attorney, Ms. Lofgren, addressed the Board with a new proposal to limit the development to 4-10 acre parcels rather than 8-5 acre parcels. A proposal letter had been submitted prior to the meeting. Director Miller motioned to move further discussion of this issue to a future meeting after seeking legal advice from our current attorney, Mr. McMurchie. Director Sholl seconded. All voted aye.

6. **CECSD 2016 and 2017 Road Work Project and Culvert on Cameron Road**

Road Chair Moonitz will report on 2016 road work and strategy and priorities for work in 2017 and Board will discuss the culvert problem on Cameron Road and how and when to repair it.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Moonitz reported that the 2016 road work has been successfully completed. He reported that he thought the District should address the issue of the large culvert on Cameron Road, and that he would get a repair bid for discussion at the January meeting.

No action. No motion.

7. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Miller reported that a neighbor on Lariat Loop called to complain that there are several potholes on that road. Director Moonitz offered to go look at these to determine if they needed filling and to have our handyman do that work if possible. Director Sholl suggested that we get training from Bill Ladley on how to use the new motors at Strolling Hills gates.

b. General Manager's Report

GM reported that she has been in communication with PG&E regarding the damage to the Flying C Road cul de sac. PG&E has agreed to reimburse the District for the costs of any repairs but they would like to wait until their big project is completed at the end of 2017 as they will need to continue using that road. She will also re-file prior claim as well as new claim for reimbursement for gates damages due to PG&E power line failure.

8. **Recess to Closed Session**

Pursuant to Government Code Section 54957 regarding the General Manager's Performance Evaluation. **The Directors recessed to closed session at 8:15 p.m.**

9. **Reconvene to Open Session: Closed Session Report on General Manager's Performance Evaluation**

The Board will report closed session actions regarding the General Manager's performance evaluation.

Board Discussion/Public Comment/Board Action

The Directors reconvened to open session at 8:30 p.m. General Manager received her Performance Evaluation from the Board.

Adjournment The meeting was adjourned at 8:35 p.m.

Next Regular Board Meeting: January 19, 2017

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Angela Johnson at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.