

**Cameron Estates Community Services District
MINUTES**

Regular Meeting: Thursday, November 21, 2013, 7:00 p.m.

Closed Session at 6:35 p.m.

**Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building Multipurpose Room**

1. **Call to Order/Roll Call:** President James Sholl, Vice President Ken Moonitz, Director Dave Proft, Director Doris Miller, Director Eva Robertson
President Sholl called the meeting to order at 6:30 p.m. President Sholl, Vice President Moonitz, Director Proft, Director Robertson and Director Miller were present. There were no members of the public in attendance.
2. **Approval of Agenda** Board Discussion/Public Comment/Board Action
Director Proft motioned to approve the agenda as written. Director Miller seconded. All voted aye.

THE REGULAR MEETING WAS ADJOURNED TO A CLOSED SESSION AT 6:35 p.m. AND WAS RECONVENED AT 7:06 P.M. There were 20 members of the public in attendance at regular session.

3. **Closed Session**
Conference with legal counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one case.
Board Discussion/Public Comment/Board Action
Legal counsel Bill Wright explained the litigation issues regarding the Deubel request for annexation
No Action Taken
4. **Consent Calendar Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member, staff, or member of the public requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting September 19, Special meeting October 3, 2013
Attachment: Minutes- September 19 and October 3, 2013
 - b. **Financial Reports:** accepted as presented from County August, September 2013, October 2013
Attachments: Revenue and Expenditure Report; General Ledger, August, September, October 2013
 - c. **Approval of Bills:** October 2, 2013, October 28, 2013, and November 21, 2013
Attachments: Bill Vouchers: October 2, 2013, October 28, 2013, and November 21, 2013
Board Discussion / Board Action
Director Miller motioned to approve the consent calendar as written. Director Proft seconded. All voted aye.
5. **Report of Special Closed Session 10/03/2013 and closed session of 11/21/13 held at 6:30 P.M.**
President Sholl reported on the closed sessions held with legal counsel Bill Wright about the significant exposure to litigation regarding the Deubel annexation request with LAFCO.
No action taken

6. **Deubel Annexation Request and Resolution 2013-04 Request for termination of LAFCO project 2012-03 Application for Annexation to Cameron Estates CSD**
 a. The December 4, 2013 LAFCO meeting is cancelled. The Board will review the Resolution 2013-04 that was passed in July.
 Board Discussion/Public Comment/Board Action
 b. The Board to consider Resolution 2013-09 Resolution Repealing Resolution 2013-04
Attachment: Resolution 2013-09
 Board Discussion/Public Comment/Board Action
President Sholl reviewed Resolution 2013-14 and why it was adopted. Legal counsel Bill Wright explained why he is recommending that the Board repeal that resolution so that the LAFCO process can start over correctly. Director Miller motioned to adopt Resolution 2013-09 Repealing Resolution 2013-04. Director Proft seconded. All voted aye.
7. **CECSD 2014 Weed Spray Project**
 The General Manager is seeking Board approval to contact weed control contractors to obtain requests for proposals for district roadside easement weed spraying for the upcoming year.
 Board Discussion/Public Comment/Board Action
The Board discussed the weed spraying process. Director Robertson motioned that the General Manager secures 2-3 bids for road spraying. Director Miller seconded. All voted aye.
8. **2012- 2013 Year-End Financial Report and Budget Comparison**
 The General Manager will report on the 2012-2013 Year-End Financial Report and Budget Comparison.
 a. **2012-2013 Year-End Financial Report**
Attachment: 2012-2013 Year-End Financial Report
 b. **2012-2013 Budget Comparison: Budget vs. Actuals**
Attachment: 2012-2013 Budget Comparison
 Board Discussion/Public Comment/Board Action
The Board reviewed the 2011-2012 year-end financial report and budget comparisons. No Action Taken.
9. **Discussion of location of gate camera computer & monitoring system update**
 Sonitrol does not have the most recent update to install the iCloud service so that project is postponed until after January in order to install the correct updated programs.
Attachment: None
 Board Discussion/Public Comment/ Board Action
Director Moonitz gave an update on the Sonitrol installation of the Cloud program for the gate camera monitoring. General Manager has been notified by Sonitrol that the installation will begin sometime after January 1st. No Action Taken
10. **Discussion of Special Use Permit for Nello Olivo winery, noise levels and District road usage.**
 Directors and Staff have received various complaints about the noise level and District road usage when there are weddings and events at the Nello Olivo property that are not allowed in the SUP
Attachment: August 8, 2008 letter to Agricultural Commission, the 2008 Special Use Permit, letters to Planning Commission dated June 22, 2013 and October 28, 2013, and letters from Nello and Danica Olivo November 12 and November 15, 2013.
 Board Discussion/Public Comment/ Board Action
President Sholl gave a history and review of the Special Use Permit issued to Nello Olivo Winery in 2008 by the Planning Commission. At that time the residents and the Board had

concerns about the impact on road usage and wrote to the Agricultural Commission regarding this. The General Manager and the Board have received many complaints from many residents complaining about the noise levels and District road usage. Several members of the public spoke about their concerns and complaints. Resident Overman stated that the Olivos are violating their special use permit because they have had numerous weddings on their property throughout the summer. Resident Leja submitted a letter to the Board and she stated that other businesses in the District have been shut down by the County due to commercial business in a private residential neighborhood. Resident Bonetti stated that the Olivos have had many events and weddings throughout the summer that are not allowed by their special use permit. He wanted to know if the District Board can do anything about stopping these weddings since the special use permit is not being followed. He also wants to know what the repercussions are if the County does not enforce the special use permit they issued. Resident King reported that a drunk driver leaving an event at the Olivos ran into his property and wrecked his car. He is very concerned about the dangers and safety and possible liability issues for himself and the District. Resident Cundall stated that she cannot ride her horse, take walks, or ride a bike because of the traffic. Another resident complained that she cannot sit in her backyard and relax because of the amplified noise and music. Another neighbor stated that no one wants to take their children for a walk in that area any more. Several residents complained about the high noise levels and the constant traffic on the weekends because of the many weddings. Resident Murphy said that the District does not have DOT standard roads to support this kind of heavy road usage. Resident Overman stated that the quality of life in her neighborhood has decreased significantly. Resident Leja said the noise is so bad she cannot sit in her back yard. Resident Murphy suggested that if the noise is that high neighbors should start calling the Sheriff to complain. Resident Bonetti stated that the County needs to be accountable regarding their special use permit. Resident Danica Olivo spoke about her concerns and feels that the number of weddings has gotten out of control because of an issue with the new owners of Sequoia. She stated that she and Nello would like to meet with the neighbors to discuss this and try to mitigate the impact on noise and roads and still be allowed to have some winery events and some private parties. President Sholl requested that the General Manager follow up on two letters sent to the Planning Department on 6/22/13 and 11/15/13 since that agency has not responded to either letter. Both letters stated the concerns about the fact that the Special Use Permit is not being followed by the Olivos. Director Miller and Director Moonitz said that the Board does not have authority over this matter but instead the County does.

No Action Taken.

11. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSO business. **Gary Miller gave an ACCORD update on the Rural Community Coalition work on the building developments in the county. Resident Miller said to contact him for more information about this work.**

12. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

General Manager and Director Moonitz gave an update on the roadway striping. American River Striping is doing the work now and it should be finished soon. There will be additional striping at the Safeway entrance. Director Moonitz will review the work for completion.

No Action Taken

13. **CECSD Policy and Procedures**

The Board will discuss the CECSD policy and procedure manual for district operations

Attachment: Policy and Procedures

Board Discussion/Public Comment/Board Action

Policies & Procedures were discussed and the following actions were taken:

Policy 1030 Public Complaints- Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 1050 Copying Public Documents-Director Moonitz motioned to adopt policy. Director Miller seconded and all voted aye.

Policy 2000 Executive Officer General Manager --Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 2100 Vehicle Costs --Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 2210 Sexual Harassment-Director Doris motioned to take out item 2210.4.2 and adopt policy. Director Moonitz seconded and all voted aye.

Policy 2215 Harassment-Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 2220 Affirmative Action-Director Moonitz motioned to insert "as described in Policy 2180" after Grievance Procedure and to adopt the policy. Director Miller seconded and all voted aye.

Policy 2225 Equal Opportunity-Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 2251 Confidentiality Regarding Resignations-Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 3020 Budget Preparation-Director Miller motioned to correct 3020.4 to show "The final annual budget will be approved at the district September meeting after the receipt of the El Dorado County year-end figures" and to change entry to 3020.5 and to adopt the policy. Director Moonitz seconded and all voted aye.

Policy 3075 Credit Card Usage-Director Miller motioned to adopt policy. Director Moonitz seconded and all voted aye.

Policy 4010 Code of Ethics -Director Moonitz motioned to adopt policy. Director Miller seconded and all voted aye.

Adjournment At 9:20 p.m. Vice President Miller motioned to adjourn the meeting. Director Moonitz seconded. All voted aye