

Cameron Estates Community Services District
MINUTES- Special Meeting
Wednesday, July 24, 2013, 5:00 p.m.
4191 McNeil Road, Cameron Park, CA 95682

1. Call to Order/Roll Call

President James Sholl, Vice President Ken Moonitz, Director Doris Miller, Director David Proft, Director Eva Robertson.

The meeting was called to order at 5:04 p.m. President Sholl, Vice President Moonitz, Directors Miller, Proft, and Robertson were in attendance. The General Manager and trainee were present. There was one member of the public in attendance.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Director Proft motioned to approve the agenda as written. Director Miller seconded. All voted aye.

3. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to CECSO business

There was no public comment.

4. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports: Director Miller reported on tree trimming on Cameron Road, and that she will be contacting certain residents again to ensure compliance.

Vice President Moonitz commented on the Olivo violation of the special use permit and the status. The General Manager will send the Board the letter to the county that was sent regarding the Olivo special use permit.

b. General Manager's Report: the GM reported that the CECSO website and President Sholl's email are temporarily out of service while the web server site is relocated.

5. Appointment of General Manager

The Board will appoint a new General Manager and will discuss duties and compensation.

Attachment: None

Board Discussion/Public Comment/ Board Action

The Board and General Manager trainee discussed several aspects of the duties that will be required of the General Manager, as well as the length of probation period and start of General Manager duties.

Motion #1: Director Proft motioned to revise the General Manager/Secretary job description as follows: In ongoing duties #4, change "monitor" to "assisting" with gate system. In ongoing duties #11 change "maintain" to "assists" with gate operations. Director Robertson seconded. All voted aye.

Motion #2: Director Miller motioned to appoint Angela Johnson as General Manager/Secretary Trainee of the CECSO effective July 22, 2013. She will be training from July 22, 2013 through August 23, 2013 at a salary of \$12 per hour. Mrs. Johnson will commence part time employment as General Manager/Secretary on August 24, 2013 at a salary of \$20,800 per year. Director Proft seconded. All voted aye.

Director Robertson motioned to continue the meeting out at the Strolling Hills gate where President Sholl would instruct the new directors and GM trainee how to check the gate batteries. Director Miller seconded. All voted aye. Meeting was adjourned at 6:40 p.m.